



Office of the Vice President
and Chief Financial Officer
Procurement Services
<http://purchasing.ufl.edu/>

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December 8, 2017

ADDENDUM NUMBER 1 ON INVITATION TO BID ITB18CS-103

TITLE: Annual Contract for Pressure Washing Services for Garage Parking Surfaces

NEW BID OPENING DATE: DECEMBER 19th, 2017 3 P.M., Elmore Hall

This addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

NOTES:

- Initial term of the contract has changed to Date of Award through January 31, 2019.
- The attached page consists of questions that were submitted by the due date of December 1, 2017, 4:00 p.m. and answers.

A handwritten signature in cursive script that reads "Cheri Spitzer".

Cheri Spitzer
Procurement Agent II

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM 1 AND RETURN WITH YOUR BID. FAILURE TO ACKNOWLEDGE THIS ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.

VENDOR NAME

VENDOR ADDRESS

SIGNATURE

Vendor Questions/Answers:

1. Where is the link to the bid documents?

The link is <http://www.purchasing.ufl.edu/vendors/schedule.asp>. Click on the bid number "ITB18CS-103" to download the bid documents.

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| <p>ITB18CS-103</p> <p>Annual Contract for Pressure Washing Services for Garage Parking Surfaces</p> <ul style="list-style-type: none"> • Attachment A <p>Questions concerning this ITB should be directed to Cheri Spitzer</p> | <p>Non-Mandatory Pre-Bid Meeting November 22, 2017 at 10:00 AM UF Procurement Services Conference Room, 971 Elmore Drive, Gainesville, FL Pre-Bid Meeting Sign in Sheet</p> <p>Questions due by 4:00 pm on December 1, 2017.</p> <p>Bid Opening Dec 13, 2017 at 10:00 AM 971 Elmore Drive, Gainesville, FL</p> |
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2. What are the dates of this contract?

The effective period of contract resulting from this bid will be from the date of award through January 31, 2019. The University of Florida shall have the option to renew this bid for two (2) one (1)-year periods upon written notice to and acceptance by the vendor.

3. Is there a bid bond or performance bond required with this solicitation?

No. (see page 11 of the bid documents).

4. Who is the current awarded vendor; what was the current awarded vendor paid? When were these services last sought? Can we have a copy of the current contract/tab sheet? Since the time of last award has anything changed?

There is no current contract for these services. This is the first time UF has issued a public solicitation for a yearly contract for pressure washing all of the parking garages UF maintains.

5. What are UF's standard terms of payment? Is a proposer allowed with their response to submit alternate pricing in exchange for prompter payment terms?

UF's payment terms are Net30. Vendor may propose, with their bid, a discount for early payment. It will be up to UF to determine if the vendor's proposed payment terms are acceptable.

6. Who should be listed as the certificate holder for insurance certificates?

The certificate holder should be listed as The University of Florida Board of Trustees, 971 Elmore Drive, Gainesville FL 32611.

7. Do we need to include insurance certificates with the bid?

No, we will collect them from the awarded vendors after the bid is awarded.

8. How will vendors be selected for the pool?

The ten vendors who meet the requirements in the bid documents and have the lowest total pricing will be chosen for the pool.

9. Is the University planning to award all the garages to one vendor in the pool or will different vendors be doing different garages?

The bid will be awarded to a pool of vendors. After award, UF may choose one or more vendor(s) from that pool to complete the cleaning of the garages throughout the year. Being in the awarded pool of vendors does not guarantee work.

10. Does the University have its own wastewater treatment?

Yes.

11. Is there a water supply available for each parking lot/garage or does the vendor need to bring water?

All garages have a University water source in the garage except for Garage 4, which has a fire hydrant that is close to the garage.

12. What are the lighting conditions of the parking lots/garages, since the work will be done at night?

The lighting in all garages are either fluorescents or LED's. The only exception is Garage 10, which has high pressure sodium lights.

13. Can you please clarify the frequency of the pressure cleaning?

Our goal is to have all 13 parking garages cleaned annually, however if circumstances beyond our control prevent the cleaning of a particular garage during the year, it would be skipped and done the next year. The contract is for one year with two optional one-year renewals.

14. Would the exterior vertical surface be included in the vertical surface square footage pricing? Does this pricing include jobs that would require a man lift and/or hanging stages depending on the garage? Would vertical pricing be effective only when doing horizontal surfaces?

Pricing for this bid (horizontal and vertical surfaces) only applies to the thirteen University parking garages specified in the bid document. Vertical surfaces will only be required when horizontal surfaces are also being cleaned. Pricing should not include any areas that would require a man lift and/or hanging stages. For purposes of this bid, an example of a vertical wall would be the stairwell.

15. On the garages that don't have designated dates for cleaning, do we coordinate with TAPS on when those garages will be cleaned?

TAPS will coordinate with vendor(s) in scheduling the cleaning of all garages.

16. Will the Shands East (Garage 10) parking lot be closed during cleaning?

No. It is our most challenging garage as it has 24-hour patient and visitor parking every day of the week. It is also used for overnight employee parking, so there is never a time when the lot is empty. Fortunately, we have enough room in that garage that it can be cleaned a level at a time; usually working at night, doing one level per day. TAPS puts up signs & send emails to employees to notify them of the dates that the lot will be cleaned and requests that they not park in the level on the date it will be cleaned. The vendor will be responsible for supplying and erecting appropriate barricades and/or cones, safety tape, and signs before work commences to ensure safety of all faculty, staff, students and visitors.

17. Are there other garages that have challenging logistics issues?

Garages 2 & 3 are also 24-hour, but are a little easier to manage logistically than Garage 10 because they only have 1 or 2 levels of patient and visitor parking so there are times when levels of those garages are empty. Garage 5 is an on-campus student residence, so cleaning must be done during campus break periods.

18. If there are still cars parked in the lot while cleaning would we just clean around it?

Sometimes you will need to clean around it; sometimes TAPS can move a car over one space using low-jacks. Other times cars may be towed/relocated. Vendor will work with TAPS on these issues. Vendor will not be responsible for any cost of relocating vehicles.

19. Would gum removal be for the entire deck of the garages?

No, only problematic areas. Vendor will work with TAPS to determine these areas (for example, stairwells are likely areas that will need gum removal).

20. For the three steps listed on Page 10 of the bid; can we use a different procedure?

Vendors may recommend a product or method of cleaning that may be equal to or better than techniques listed in the three steps on page 10; however, any recommendations must be submitted with the Vendor's bid. Alternate products/techniques submitted will be reviewed and approved or denied by TAPS. See page 11 of the bid documents.

21. Are there prequalifying specifications on which equipment and/or chemicals need to be used?

Vendors should meet the requirements listed in the scope of work; list of equipment and chemicals the vendor is planning to use should be attached to the price sheet and submitted with the bid. The vendor should not use any hazardous substances (see page 10 of the bid documents).

22. Do you want parking garages to be bleached/chlorined?

No.

23. Do you need special permission to visit the various garages on campus? Is any sign-in required to visit garages?

Most of the garages are accessible to anyone, however Garage 1, Garage 2 (levels 1 & 2) and Garage 3 (level 2) are gated and Garage 2, (levels 3 and 4) & Garage 3 (level 2) are accessible but require payment upon exit. Please contact Cheri Spitzer (cspitzer@ufl.edu) by December 13th at 4 p.m. if you wish to visit these areas. Vendors who are in a permanently marked commercial vehicle can park in University lots, including service areas. Vendors should not park in reserved areas.

24. Can vendor equipment be parked outside the garage (and hose put over the wall)?

Vendors may park outside the garages, but should not block ingress, egress, sidewalks or roads.

25. Are the ceilings of the garages included in the price for horizontal surfaces?

No.

26. What are the clearance heights of the garages?

The minimum in all of the garages is 7'. There are signs that hang down but most are on a swinging cable.

27. Do you have fire sprinklers in all the garages?

No

28. Have some of the garages not been cleaned in many years?

Every garage has been cleaned at least once in the past 12 years.

29. Can you provide site plans of the garages and areas to be serviced and specifically where Sanitary Sewer is located for each garage?

Please see Attachment B, which shows an approximate distance to the sanitary sewer for each garage.

30. Is there a charge to dump reclaimed water in your local sanitary sewer? If so please explain.

No

31. What is the Annual budget for all work to be done on this Bid?

There isn't an annual budget set for this work.

- 32. Will the winning vendor be required to pay the cost to UF Police department for background checks? If yes, what is the cost per employee?**

No.

- 33. Page 3, #4 Other Purchasers: can you elaborate what this means?**

With vendor's consent, other educational institutions or governmental agencies in Florida (for example, high schools, city governments, etc.) may use the pricing and terms in this contract (commonly called "piggybacking").

- 34. Will the cleaning of Garage 10 over Christmas break this year be included in this bid? What would be the exact available start date for this and the exact last date to work on this garage?**

No. As a part of this bid, Garage 10 will be cleaned during the winter break in 2018.