



**Office of the Vice President
and Chief Financial Officer**

Procurement Services

<http://purchasing.ufl.edu/>

971 Elmore Drive

PO Box 115250

Gainesville, FL 32611-5250

(352) 392-1331 Fax 352-392-8837

December 15, 2017

ADDENDUM NUMBER 1 ON INVITATION TO BID ITB18KO-114

TITLE: Career Resource Center Signage and Wayfinding

Bid opening will be held January 11, 2018 at 2:30 PM in UF Procurement Services, 971 Elmore Drive, Gainesville, FL 32611.

This addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

NOTES:

See attached responses to questions asked prior to the deadline of December 12, 2017 at 5:00PM.

A handwritten signature in blue ink that reads 'Karen Olitsky'.

Karen Olitsky
Procurement Agent III

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM 1 AND RETURN WITH YOUR BID.
FAILURE TO ACKNOWLEDGE THIS ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.**

VENDOR NAME

VENDOR ADDRESS

SIGNATURE

Questions and Responses

Q1. The spec states that the tactile characters for the ADA interior signs are to be chemically bonded to the background. In the past we have used MC (Methylene Chloride) to create a chemical bond. This stuff is really dangerous and we do not prefer our staff to use it. It actually states in the invitation to bid on page 89 that MC is banned from use there at the University. Can we assume that the Romark tactile copy bonding adhesive film is acceptable?

A1. The alternate adhesive is acceptable as long as it is sustainable over time.

Q2. The comprehensive location plans show various Exhibit Displays and Graphic Displays, but neither are depicted in the Signage and Wayfinding Construction Documentation dated 10.10.17. Are these sign types part of the scope of work?

A2. This project is being bid as two packages: ITB18KO-113 Exhibits/Graphics and ITB18KO-114 Signage/Wayfinding. All graphics and signage locations were shown in both packages of plans as coordination is required for installation, as some elements will need to be installed first.

Q3. Question pertaining to sign type ID-2. We see the UF as cut out letters with the blue wall showing thru. Are the lines and dots on the panel face painted? If not these are all individual cut out pieces connected to the wall with individual stand-offs. Please clarify.

A3. Entire graphic is incised. Graphics as shown are a placeholder. Final design will not require individual stand-offs.

Q4. Can we router cut rather than sandblasting the edges? If they need to be sandblasted, can we use baking soda? It'll be less abrasive, but still give the frosted look.

A4. Nothing as specified is being sandblasted. The surface of the signs have a non-directional DA sanded finish. The intent of this finish is to provide a frosted look. Once prototypes have been received, we can evaluate frosted appearance.

Q5. Several of the signs with raised copy and braille call for $\frac{3}{8}$ " acrylic subsurface painted. The thickest non-glare is $\frac{1}{4}$ ". We can quote with $\frac{1}{4}$ " or add a back plate to make up the thickness. Will one of those options work? We can use $\frac{3}{8}$ " clear acrylic, but it won't be ADA compliant.

A5. All signs are finished with a DA sanded finish and therefore there is no glare. Only insert signs specify non-glare and those are shown less than $\frac{3}{8}$ " thickness.

Q6. There's no quantity given on the last sign type, do you want us to quote it? We wouldn't produce it with steel sheeting, but we could make a magnetic sign with magnetic and tin tape, is this acceptable?

A6. Please see attached revised plans (four pages) and schedule (four pages). There is a quantity of five (5) WF-1 signs and two (2) WF-2 signs.

Q7. Does a contractor need to be a licensed contractor in the State of Florida in order to bid and be awarded this contract?

A7. You will need a GC license if a permit is required. A permit will be required for any work which affects life safety and electrical.

Q8. Can you confirm that if the bid is under \$200,000.00 per 20.1, a bond is not required for the project?

A8. Correct.

Q9. Can you confirm that Cannon Design will be providing all production-ready artwork files? Or should awarded contractor include budget to prepare final artwork?

A9. CannonDesign will provide all production-ready artwork as required. Artwork will be created and full or half scale.

Q10. Has an overall construction schedule been prepared, and can this be shared? If not, is there an expected start date and completion date?

A10. The project will be ready for installation the last week of May and the Center has a grand opening planned for July 1. If this date for installation is not achievable we will work with the awarded company.

Q11. Will awarded contractor be working with a GC?

A11. No.

Q12. Are bidders/contractor considered prequalified under 00100-2 1.7, or should we submit qualifications with our bid?

A12. Submit qualifications with your bid.

Q13. Item 4(d) of the Invitation to Bid states that payment will be made after items have been received and inspected, but Item 15.3 indicates that monthly invoicing is permitted. Please

confirm that monthly payment will be made for work performed offsite and materials purchased but not delivered to site in the previous 30 days.

A13. Partial payments can be made for work performed offsite and materials purchased, but full payment will not occur until after installation.

Q14. What permits and/or building code requirements would awarded contractor be expected to acquire per sections 4.2.2/4.2.3/13.3?

A14. A permit will be required for any work which affects life safety and electrical.

Q15. Per Item 1.7.B.1 – who is the government agency that we need to be licensed through?

A15. Florida Department of Business and Professional Regulation.

Q16. Per Item 6.6, the Builder will be responsible for the security of the project. Please indicate the condition and security anticipated for the building at the time of installation so we can plan accordingly.

A16. The awarded company will be responsible for securing their own equipment and work.

Q17. Per Item 15.3, please define “whatever supporting information the Owner or the Professional requests...”

A17. Photographs of materials and work completed off site.

Q18. Per Item 15.10.2, please indicate at what phase of the project a direct purchase program may be implemented and to what magnitude.

A18. We will not be using the Owner Direct Purchase Program on this scope of work.

Q19. Per Division 0, item 1.2, please indicate requirements for good faith efforts for MWBE opportunities.

A19. If your company qualifies for this program or any of your suppliers, please list them in your proposal.

Q20. Will lien waivers be required for this scope of work per 15.3.1?

A20. If there is a notice to owner of a lien, then a waiver will be required before final payment.

Q21. Will any Florida state licenses be required for this scope of work per 15.9?

A21. Only for any trade which requires a Florida license per Florida Department of Business and Professional Regulation.

Q22. Where will the kickoff meeting take place, and will this be in-person or can it be performed over conference call per 01014-7 1.11?

A22. It can take place via conference call and has not been scheduled.

Q23. Does the project manager need to have OSHA 30 certification? (p.63)

A23. No.

Q24. Will criminal background checks be required for each employee that is on-site? (p.71)

A24. Yes.

Q25. Will there be a requirement to submit a Solid Waste Management Plan? (pg.100)

A25. No.

Q26. The contract mentions a requirement for builder's risk insurance. This type of insurance is not pertinent to the scopes required in these contracts and we have had trouble getting this coverage in the past. In previous projects our installation floater has been an acceptable substitute. May we use the installation floater in lieu of builder's risk for this project? (p.51)

A26. Yes.

Q27. As an out of state company, will we be required to pay Florida use tax?

A27. Depending on where materials are purchased, contractor may be required to pay Florida sales or use tax. See Florida Department of Revenue's website for more information on Florida sales and use Tax.

http://floridarevenue.com/taxes/taxesfees/Pages/sales_tax.aspx

<http://floridarevenue.com/faq/Pages/FAQSearch.aspx?Cat=4&Subcat=43>

Ground Floor
Comprehensive Location Plan

- Graphic Displays

GR-1 Glass Graphic

GR-2 Wayfinding/Quote Mural

GR-3 Interview Room Mural
- Exhibit Displays

EX-1 Branded Entry Wall

EX-2 Stairwell Display

EX-3 CRC Services

EX-4 History Timeline

EX-5 Engagement Center Display

EX-6 Donor Recognition Display

EX-7 Sculptural Column Wrap
- ID-1 Primary ID

ID-2 Secondary ID
- RM-1 Base Building Plaque

RM-2 Permanent Room Plaque

RM-3 Room Plaque w/ Insert
- RG-1 Exit Plaque

RG-2 Maximum Occupancy Plaque

RG-3 Egress Map Insert Holder

RG-4 Restroom/Stair ID Plaque
- WF-1 Flag Mounted Directional

WF-2 Wall-Mounted Directional

Project Name: University of Florida
Career Resource Center

Number: 5330.00

Date: 10/10/2017

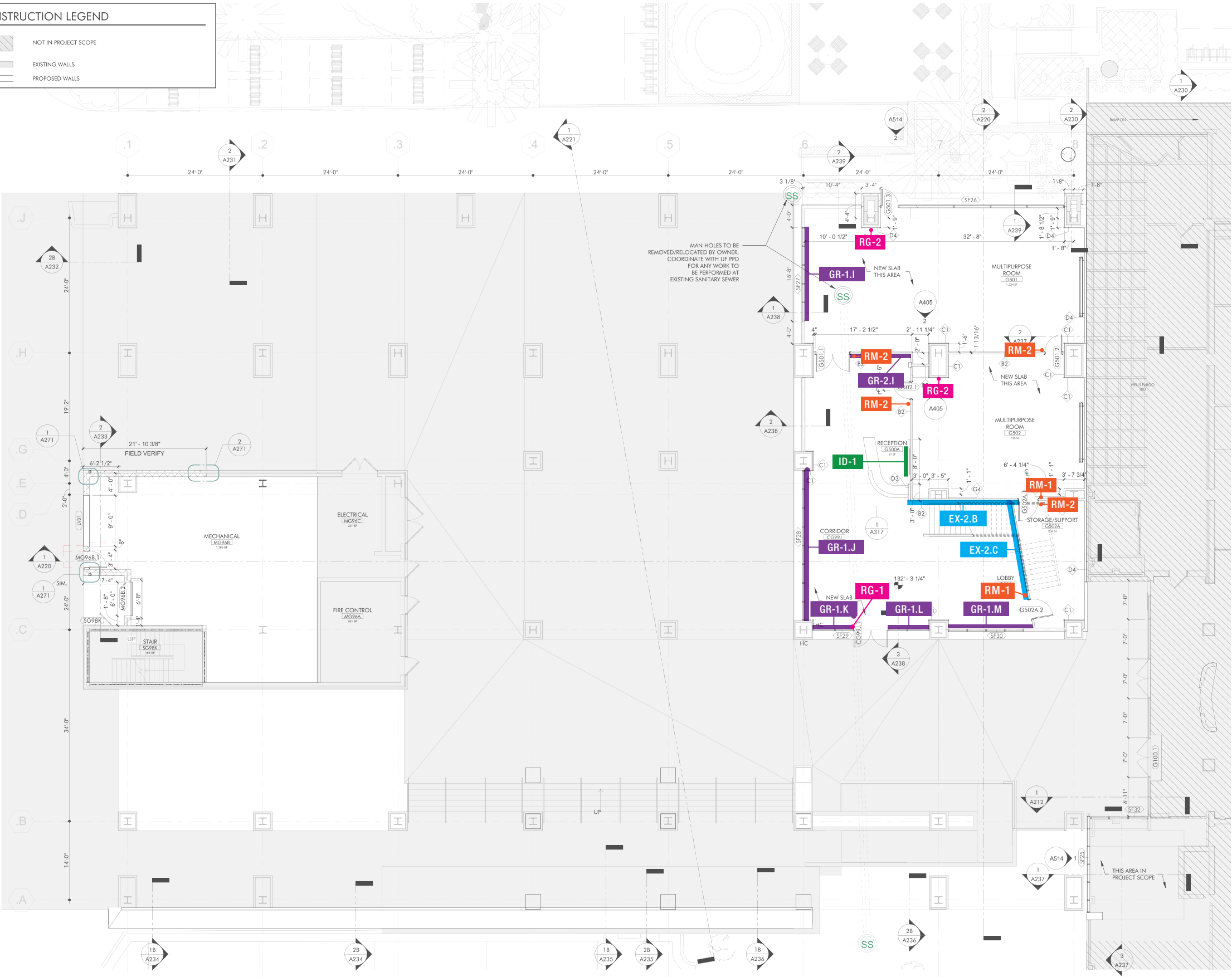
Sheet: 1.00

CONSTRUCTION LEGEND

NOT IN PROJECT SCOPE

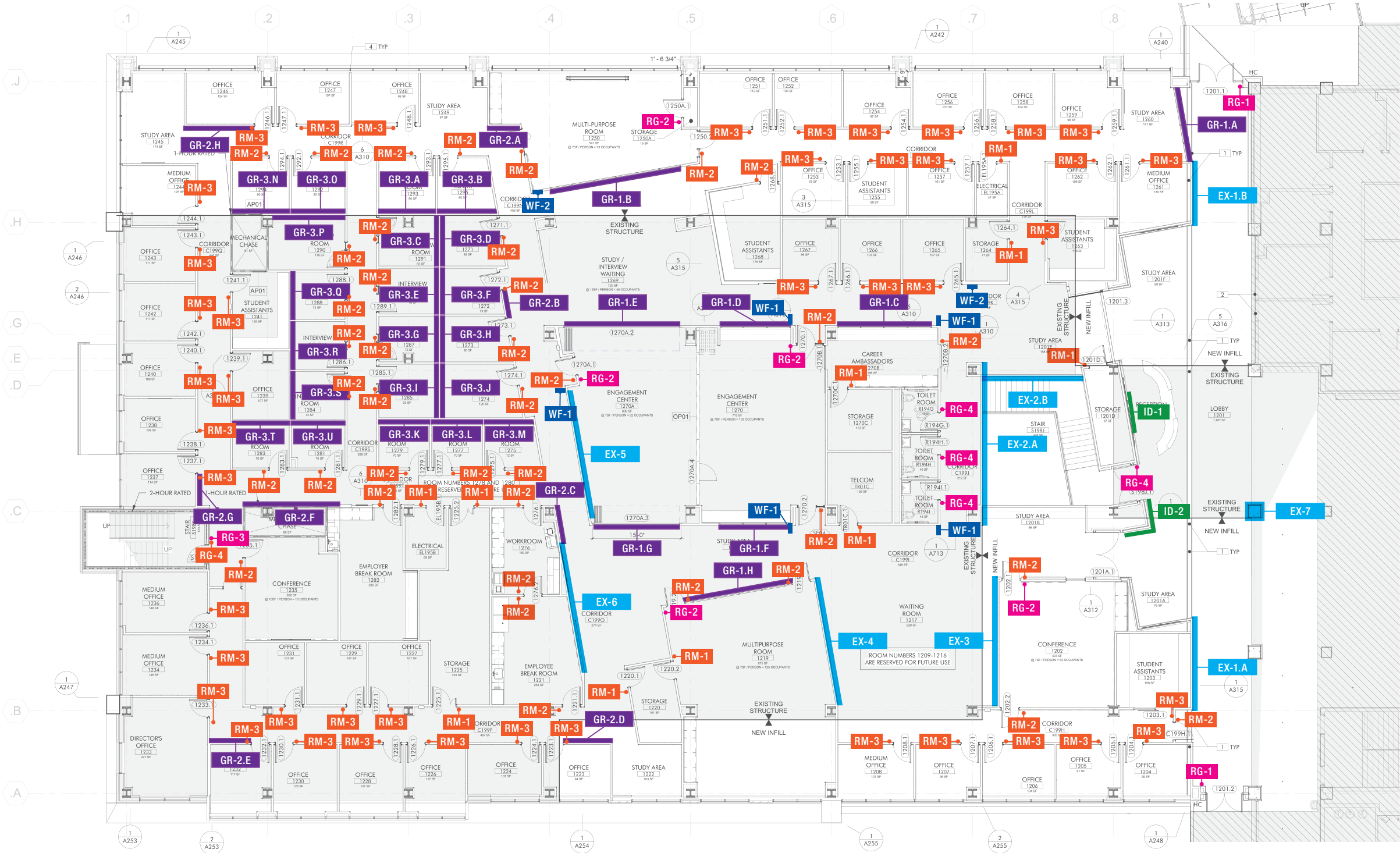
EXISTING WALLS

PROPOSED WALLS



First Floor
Comprehensive Location Plan

- Graphic Displays
- GR-1 Glass Graphic
- GR-2 Wayfinding/Quote Mural
- GR-3 Interview Room Mural
- Exhibit Displays
- EX-1 Branded Entry Wall
- EX-2 Stairwell Display
- EX-3 CRC Services
- EX-4 History Timeline
- EX-5 Engagement Center Display
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- RG-4 Restroom/Stair ID Plaque
- WF-1 Flag Mounted Directional
- WF-2 Wall-Mounted Directional



Project Name: University of Florida
Career Resource Center

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Date: 10/10/2017

Sheet: 2.00

Ground Floor
Sign Location Plan

- ID-1

Primary ID
- ID-2

Secondary ID
- RM-1

Base Building Plaque
- RM-2

Permanent Room Plaque
- RM-3

Room Plaque w/ Insert
- RG-1

Exit Plaque
- RG-2

Maximum Occupancy Plaque
- RG-3

Egress Map Insert Holder
- RG-4

Restroom/Stair ID Plaque
- WF-1

Flag Mounted Directional
- WF-2

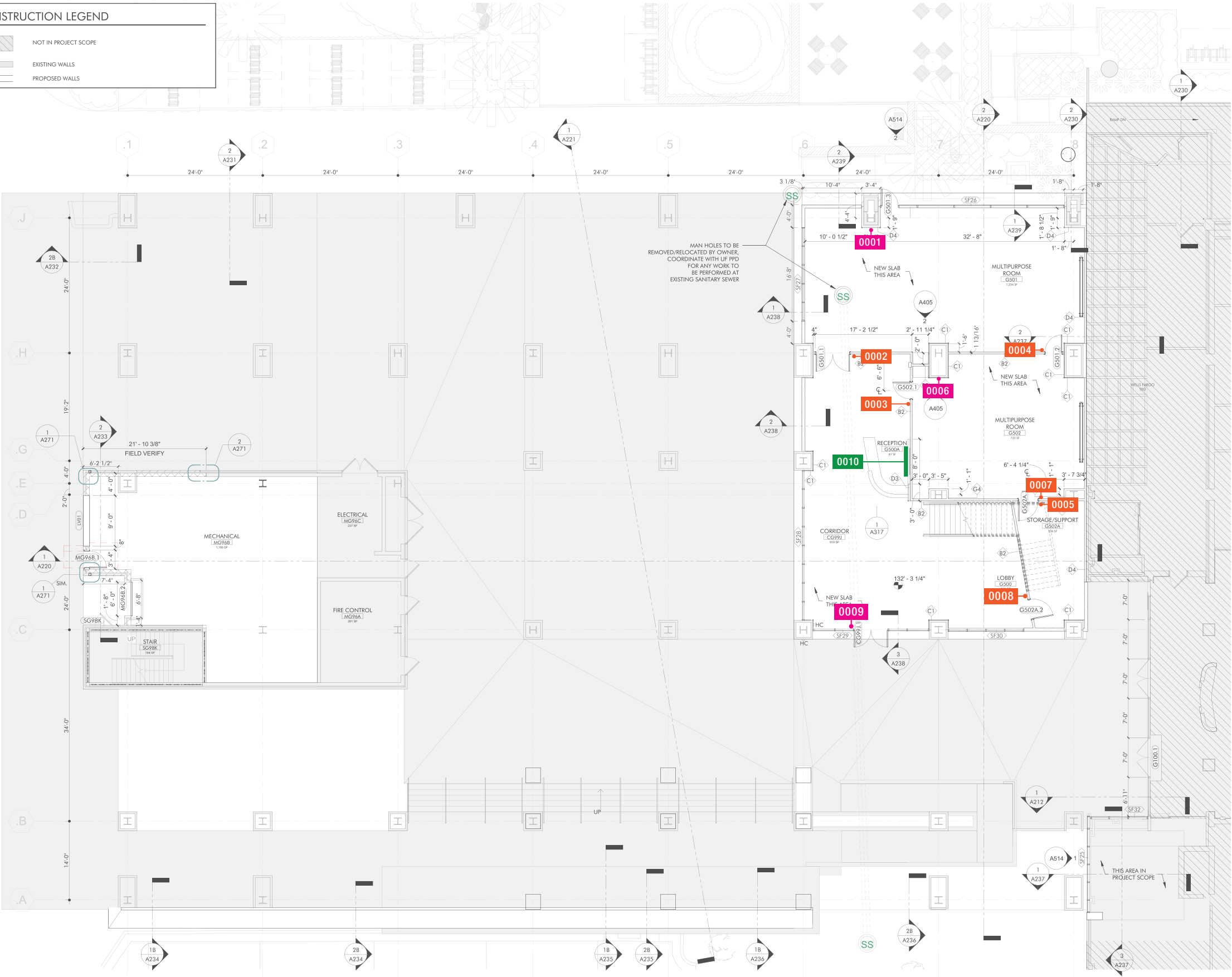
Wall-Mounted Directional

CONSTRUCTION LEGEND

NOT IN PROJECT SCOPE

EXISTING WALLS

PROPOSED WALLS



Project Name: University of Florida
Career Resource Center

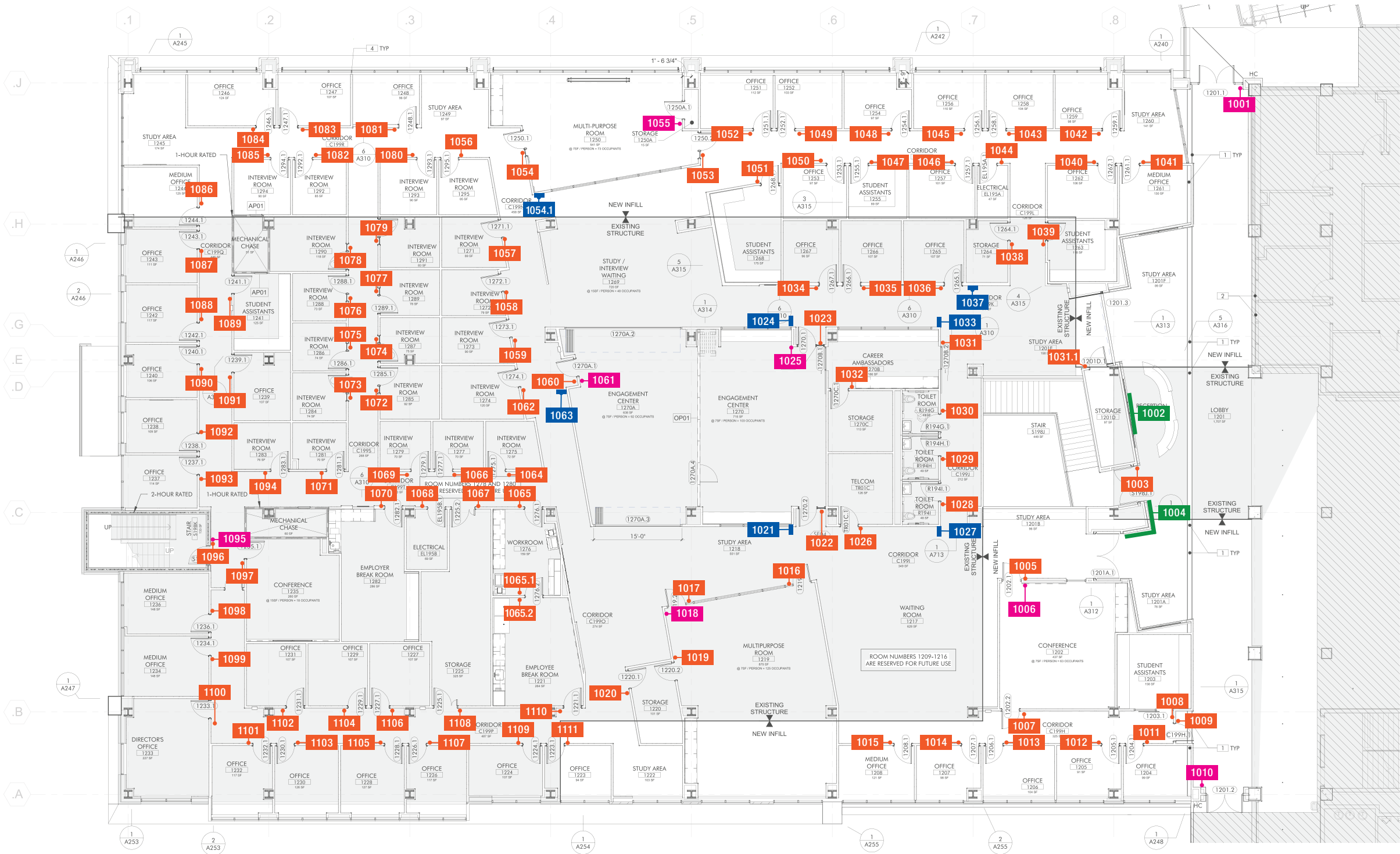
Number: 5330.00

Date: 10/10/2017

Sheet: 5.00

First Floor
Sign Location Plan

- ID-1 Primary ID
- ID-2 Secondary ID
- RM-1 Base Building Plaque
- RM-2 Permanent Room Plaque
- RM-3 Room Plaque w/ Insert
- RG-1 Exit Plaque
- RG-2 Maximum Occupancy Plaque
- RG-3 Egress Map Insert Holder
- RG-4 Restroom/Stair ID Plaque
- WF-1 Flag Mounted Directional
- WF-2 Wall-Mounted Directional



Project Name: University of Florida
Career Resource Center

Number: 5330.00

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Sheet: 6.00

LOCATION	SIGN TYPE	MESSAGE	REMARKS
0001	RG-2	Maximum Occupancy 176	
0002	RM-2	G501 [Braille] MULTI-PURPOSE ROOM [Braille]	
0003	RM-2	G502 [Braille] MULTI-PURPOSE ROOM [Braille]	
0004	RM-2	G502 [Braille] MULTI-PURPOSE ROOM [Braille]	
0005	RM-2	G502 [Braille] MULTI-PURPOSE ROOM [Braille]	
0006	RG-2	Maximum Occupancy 107	
0007	RM-1	G502A [Braille] STORAGE/ SUPPORT [Braille]	
0008	RM-1	G502A [Braille] STORAGE/ SUPPORT [Braille]	
0009	RG-1	EXIT [Braille]	
0010	ID-1	UF CAREER RESOURCE CENTER	G500A Reception Area
1001	RG-1	EXIT [Braille]	
1002	ID-1	UF CAREER RESOURCE CENTER	1201C Reception Area
1003	RG-4	[Stair picto] STAIR [Braille]	
1004	ID-2	UF	
1005	RM-2	1202 [Braille] CONFERENCE ROOM [Braille]	
1006	RG-2	Maximum Occupancy 63	
1007	RM-2	1202 [Braille] CONFERENCE ROOM [Braille]	
1008	RM-2	1203 [Braille] STUDENT ASSISTANTS [Braille]	
1009	RM-2	[Message TBD]	

LOCATION	SIGN TYPE	MESSAGE	REMARKS
1010	RG-1	EXIT [Braille]	
1011	RM-3	1204 [Braille] [Insert message TBD]	
1012	RM-3	1205 [Braille] [Insert message TBD]	
1013	RM-3	1206 [Braille] [Insert message TBD]	
1014	RM-3	1207 [Braille] [Insert message TBD]	
1015	RM-3	1208 [Braille] [Insert message TBD]	
1016	RM-2	1219 [Braille] MULTI-PURPOSE ROOM [Braille]	
1017	RM-2	1219 [Braille] MULTI-PURPOSE ROOM [Braille]	
1018	RG-2	Maximum Occupancy 125	
1019	RM-1	1220 [Braille] STORAGE [Braille]	
1020	RM-1	1220 [Braille] STORAGE [Braille]	
1021	WF-1	[Message TBD]	
1022	RM-2	1270 [Braille] ENGAGEMENT CENTER [Braille]	
1023	RM-2	1270 [Braille] ENGAGEMENT CENTER [Braille]	
1024	WF-1	[Message TBD]	
1025	RG-2	Maximum Occupancy 103	
1026	RM-1	TR01C [Braille] TELCOM [Braille]	
1027	WF-1	[Unisex Restroom picto]	
1028	RG-4	[Unisex Restroom picto] RESTROOM [Braille]	
1029	RG-4	[Unisex Restroom picto] RESTROOM [Braille]	

Message Schedule
0001 – 1029

Preliminary Message Schedule.
Final messaging to be provided by owner.

Project Name: University of Florida
Career Resource Center

Number: 5330.00

Date: 10/10/2017

Sheet: 20.01

LOCATION	SIGN TYPE	MESSAGE	REMARKS
1030	RG-4	[Unisex Restroom picto] RESTROOM [Braille]	
1031	RM-2	1270B [Braille] CAREER AMBASSADORS [Braille]	
1031.1	RM-2	1201D [Braille] STORAGE [Braille]	
1032	RM-1	1270C [Braille] STORAGE [Braille]	
1033	WF-1	[Unisex Restroom picto]	
1034	RM-3	1267 [Braille] [Insert message TBD]	
1035	RM-3	1266 [Braille] [Insert message TBD]	
1036	RM-3	1265 [Braille] [Insert message TBD]	
1037	WF-2	[Message TBD]	
1038	RM-1	1264 [Braille] STORAGE [Braille]	
1039	RM-3	1263 [Braille] [Insert message TBD]	
1040	RM-3	1262 [Braille] [Insert message TBD]	
1041	RM-3	1261 [Braille] [Insert message TBD]	
1042	RM-3	1259 [Braille] [Insert message TBD]	
1043	RM-3	1258 [Braille] [Insert message TBD]	
1044	RM-1	EL195A [Braille] ELECTRICAL ROOM [Braille]	
1045	RM-3	1256 [Braille] [Insert message TBD]	
1046	RM-3	1257 [Braille] [Insert message TBD]	
1047	RM-3	1255 [Braille] [Insert message TBD]	
1048	RM-3	1254 [Braille] [Insert message TBD]	

LOCATION	SIGN TYPE	MESSAGE	REMARKS
1045	RM-3	1256 [Braille] [Insert message TBD]	
1046	RM-3	1257 [Braille] [Insert message TBD]	
1047	RM-3	1255 [Braille] [Insert message TBD]	
1048	RM-3	1254 [Braille] [Insert message TBD]	
1049	RM-3	1252 [Braille] [Insert message TBD]	
1050	RM-3	1253 [Braille] [Insert message TBD]	
1051	RM-2	1268 [Braille] STUDENT ASSISTANTS [Braille]	
1052	RM-3	1251 [Braille] [Insert message TBD]	
1053	RM-2	1250 [Braille] MULTI-PURPOSE ROOM [Braille]	
1054	RM-2	1250 [Braille] MULTI-PURPOSE ROOM [Braille]	
1054.1	WF-2	[Message TBD]	
1055	RG-2	Maximum Occupancy 73	
1056	RM-3	1295 [Braille] [Insert message TBD]	
1057	RM-3	1271 [Braille] [Insert message TBD]	
1058	RM-3	1272 [Braille] [Insert message TBD]	
1059	RM-3	1273 [Braille] [Insert message TBD]	
1060	RM-2	1270A [Braille] ENGAGEMENT CENTER [Braille]	
1061	RG-2	Maximum Occupancy 92	
1062	RM-3	1274 [Braille] [Insert message TBD]	

Message Schedule
1030 – 1062

Preliminary Message Schedule.
Final messaging to be provided by owner.

Project Name: University of Florida
Career Resource Center

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Date: 10/10/2017

Sheet: 20.02

LOCATION	SIGN TYPE	MESSAGE	REMARKS
1063	WF-1		
1064	RM-3	1275 [Braille] [Insert message TBD]	
1065	RM-3	1276 [Braille] [Insert message TBD]	
1065.1	RM-2	1221 [Braille] BREAK ROOM [Braille]	
1065.2	RM-3	1276 [Braille] [Insert message TBD]	
1066	RM-3	1277 [Braille] [Insert message TBD]	
1067	RM-1	1225 [Braille] STORAGE [Braille]	
1068	RM-1	EL195B [Braille] ELECTRICAL ROOM [Braille]	
1069	RM-3	1279 [Braille] [Insert message TBD]	
1070	RM-2	1282 [Braille] BREAK ROOM [Braille]	
1071	RM-3	1281 [Braille] [Insert message TBD]	
1072	RM-3	1285 [Braille] [Insert message TBD]	
1073	RM-3	1284 [Braille] [Insert message TBD]	
1074	RM-3	1287 [Braille] [Insert message TBD]	
1075	RM-3	1286 [Braille] [Insert message TBD]	
1076	RM-3	1288 [Braille] [Insert message TBD]	
1077	RM-3	1289 [Braille] [Insert message TBD]	
1078	RM-3	1290 [Braille] [Insert message TBD]	
1079	RM-3	1291 [Braille] [Insert message TBD]	
1080	RM-3	1293 [Braille] [Insert message TBD]	

LOCATION	SIGN TYPE	MESSAGE	REMARKS
1081	RM-3	1248 [Braille] [Insert message TBD]	
1082	RM-3	1292 [Braille] [Insert message TBD]	
1083	RM-3	1247 [Braille] [Insert message TBD]	
1084	RM-3	1246 [Braille] [Insert message TBD]	
1085	RM-3	1294 [Braille] [Insert message TBD]	
1086	RM-3	1244 [Braille] [Insert message TBD]	
1087	RM-3	1243 [Braille] [Insert message TBD]	
1088	RM-3	1242 [Braille] [Insert message TBD]	
1089	RM-2	1241 [Braille] STUDENT ASSISTANTS [Braille]	
1090	RM-3	1240 [Braille] [Insert message TBD]	
1091	RM-3	1239 [Braille] [Insert message TBD]	
1092	RM-3	1238 [Braille] [Insert message TBD]	
1093	RM-3	1237 [Braille] [Insert message TBD]	
1094	RM-3	1283 [Braille] [Insert message TBD]	
1095	RG-3	[Fire Egress Map Insert]	
1096	RG-4	[Stair picto] STAIR [Braille]	
1097	RM-2	1235 [Braille] CONFERENCE ROOM [Braille]	
1098	RM-3	1236 [Braille] [Insert message TBD]	
1099	RM-3	1234 [Braille] [Insert message TBD]	
1100	RM-3	1233 [Braille] [Insert message TBD]	

Message Schedule
1063 – 1100

Preliminary Message Schedule.
Final messaging to be provided by owner.

Project Name: University of Florida
Career Resource Center

Number: 5330.00

Date: 10/10/2017

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LOCATION	SIGN TYPE	MESSAGE	REMARKS
1101	RM-3	1232 [Braille] [Insert message TBD]	
1102	RM-3	1231 [Braille] [Insert message TBD]	
1103	RM-3	1230 [Braille] [Insert message TBD]	
1104	RM-3	1229 [Braille] [Insert message TBD]	
1105	RM-3	1228 [Braille] [Insert message TBD]	
1106	RM-3	1227 [Braille] [Insert message TBD]	
1107	RM-3	1226 [Braille] [Insert message TBD]	
1108	RM-2	1225 [Braille] STORAGE [Braille]	
1109	RM-3	1224 [Braille] [Insert message TBD]	
1110	RM-2	1221 [Braille] BREAK ROOM [Braille]	
1111	RM-3	1223 [Braille] [Insert message TBD]	

LOCATION	SIGN TYPE	MESSAGE	REMARKS
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Message Schedule
1101 – 1111

Preliminary Message Schedule.
Final messaging to be provided by owner.

Project Name: University of Florida
Career Resource Center

Number: 5330.00

Date: 10/10/2017

Sheet: 20.04