



Office of the Vice President  
and Chief Financial Officer  
Procurement Services  
<http://purchasing.ufl.edu/>

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April 27, 2018

ADDENDUM NUMBER 1 ON INVITATION TO BID ITB18CS-124

**TITLE:** Annual Contract for Campus Painting Services

This addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

**Non-mandatory pre-bid** was held April 12, 2018 at 2:30 PM at Elmore Hall. **Bid opening** is scheduled for May 4, 2018 at 3:00PM in UF Procurement Services, 971 Elmore Drive, Gainesville, FL 32611.

- Below are questions that were submitted by the due date of April 17, 2018, 4:00 p.m. and answers.
- All work completed under this contract shall be performed in accordance with the terms and conditions set forth in Non-Technical Specs General Terms and Conditions: <http://facilities.ufl.edu/forms/contracts/GTC.pdf> , and Design and Construction Standards: <http://facilities.ufl.edu/forms/dcs.html>
- **Attached is revised price sheet; please make sure you include this in your bid.**

Cheri Spitzer  
Procurement Agent II

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM 1 AND RETURN WITH YOUR BID. FAILURE TO ACKNOWLEDGE THIS ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.**

\_\_\_\_\_  
VENDOR NAME

\_\_\_\_\_  
VENDOR ADDRESS

\_\_\_\_\_  
SIGNATURE

**Q1: Page 12, Item A (1 & 2) Please clarify if caulking is for expansion joint or standard caulking.**

A: Vendor should quote a price that reflects that some jobs will use standard caulking and some expansion joint.

**Q2: Page 12, Item C all items: Please advise the number of coats we are to figure in the price per square foot on all the substrates (1 top coat, 2 top coats, primer and 2 top coats, etc.)**

A: The price per square foot on substrates that have been prepared properly should include two (2) coats of finish paint on top of primer. Any additional coats or applications requested will be quoted separately for each project.

**Q3: Page 12, Item D, 1: Please advise the number of coats we are to figure in the price per Door & Frame (1 top coat, 2 top coats, primer and 2 top coats, etc.)**

A: The price per Door & Frame should include two (2) coats of finish paint on top of primer.

**Q4: The height at which we are painting typically drives the labor costs. In the past, we've provided separate rates for work up to 12' and work above 12'. Should we provide separate rates in this bid?**

A: No, vendors should take into account that some projects may require work above 12'.

**Q5: Will wallcovering and waterproofing be included in this scope?**

A: No.

**Q6: If we use our own equipment (aerial lifts, scaffolding, negative air machines, etc.) should that be included in the square foot price?**

A: No; a separate line item on the quote should identify any surcharges for rental or owned equipment.

**Q7: Will trim, piping, window mullions, metal doors, specialized caulking, etc. be addressed as a separate line item on each quote?**

A: Caulking and metal doors are listed on the price sheet. Trim, piping, window mullions should be included in the square foot price.

**Q8: Often, there are miscellaneous items that are unique to each project. For instance: Overspray protection, dust enclosures, wall protection, etc. Will these items be addressed as a separate line item on each quote?**

A: Cost of these items should be included in the square foot price.

**Q9: How will the vendor pool work?**

A: UF facilities offices may choose to contact one or more vendors from the pool to quote a specific job. Vendors in the pool are not guaranteed work. The pricing quoted here should be viewed as maximum and vendors are encouraged to quote lower than this contract for specific jobs.

**Q10: Is there a price threshold for the jobs that will be part of this contract?**

A: This contract is for painting jobs less than \$200,000.

**Q11: How many vendors will be in the pool?**

A: At this point, the number in the pool is undecided.

**Q12: Is there a special manufacturer of paint that you want us to use?**

A: Vendors should use Benjamin Moore, PPG Pittsburgh Paints or Sherwin Williams. Products by other manufacturers may be used if approved by the University for an individual project. For examples of University requirements, see page 7 of the UF Design and Construction Standards (link is on the bottom page 9 in the bid under

“Equipment/Labor/Materials”) and the Housing sample project manual, Part 2 - Products listed in Attachment A on page 39.

**Q13: Will vendors be separating labor and materials when invoicing?**

A: Labor and material (with the exception of paint) should be included in the square foot price.

**Q14: If the Purchase Order (PO) is issued based on the quote, which is an estimate, what happens if the invoice is more than the amount on the Purchase Order?**

A: Vendors should quote jobs on the exact specifications and square footage of the specific job. Vendor will immediately notify the UF project manager of any differences between the PO amount and the amount that will be invoiced as soon as the vendor becomes aware of the difference. Invoiced amounts must be in compliance with the contract amount.

## REVISED PRICE SHEET

From: \_\_\_\_\_  
(Company Name/Name & Title of Authorized Agent)

To: **UNIVERSITY OF FLORIDA**  
**Procurement Services**  
**971 Elmore Drive**  
**Gainesville, FL 32611**

The undersigned, hereinafter called "Bidder", being invested with the authority of his/her employer, and having read the Documents for the Bid, as well as the Specifications for the Bid, entitled:

### ITB18CS-124 – Annual Contract for Campus Painting Services

and having familiarized himself/herself with all conditions affecting and governing the specifications, pricing and delivery of the equipment, hereby proposes to furnish the service as per the specifications, in strict compliance with the Specification Page, Bid Documents, Addenda and any other documents relating thereto on file with Procurement Services and, if awarded the Contract, agrees to abide by the pricing and delivery terms as per the Documents and as stated herein, for the sums enumerated on this page.

ITEM	DESCRIPTION	UNITS	PRICE
<b>A</b>	<b>CAULKING</b>		
1	Under 1/8"	Per Linear Foot	
2	Over 1/8"	Per Linear Foot	
<b>B</b>	<b>MARKUP</b>		
1	Paint - Latex	Percentage	
2	Paint - Epoxy	Percentage	
3	Paint - Elastomeric	Percentage	
4	Markup on Equipment	Percentage or Total \$ fee	
<b>C</b>	<b>SUBSTRATE*</b>		
1	Gypsum Board	Per Square Foot	
2	Steel	Per Square Foot	
3	Plaster	Per Square Foot	
4	Metal	Per Square Foot	
5	Galvanized Metal	Per Square Foot	
6	Brick	Per Square Foot	
7	Aluminum	Per Square Foot	
8	Wood	Per Square Foot	
9	Concrete	Per Square Foot	
10	Fiberglass	Per Square Foot	
11	EFIS	Per Square Foot	
12	Cinderblock	Per Square Foot	
<b>D</b>	<b>FREQUENT ITEMS*</b>		
1	Standard Metal Door & Frame	Per Door/Frame	

**\*Square foot pricing for each substrate includes all surface preparation, labor, primer, and materials (excluding paint) and supplies required to perform work.**

**Price for hourly rates for miscellaneous work not quoted above:**

Description	Hourly Rate**
Project Manager/Supervisor	
Painter	
Helper	
Other:	

**\*\* Hourly Rate does not include travel time to job site. The hourly rate quotes shall include full compensation for labor, equipment use, and any other cost to the bidder (excluding paint).**

Please attach a list of five (5) references for commercial jobs which have been completed satisfactorily in the past five (5) years. References should include:

- Name of owner (agency, company, etc.)
- Dates of service
- Location of service
- Brief description of work completed
- Contact name, phone number and email addresses of project manager

I have carefully prepared this Bid from contact documents described above, I have full authority to make such statements and submit this Bid in (my) (its) (their) behalf, and all statements are true and correct.

\_\_\_\_\_  
 (Signature) (Printed or typed)

\_\_\_\_\_  
 (Address, City State, Zip)

\_\_\_\_\_  
 (Telephone) (Date)