



Office of the Vice President
and Chief Financial Officer
Procurement Services
<http://procurement.ufl.edu/>

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April 18, 2018

ADDENDUM #1 to the University of Florida Invitation to Negotiate ITN18TM-125 for Bicycle Helmets and Related Program Fulfillment Services, currently scheduled to open on May 4, 2018 at 3:00 PM at the University of Florida, Elmore Hall Conference Room, 971 Elmore Drive, Gainesville, Florida.

The **Schedule of Events (Section 3.0 of the ITN)** is changed as follows:

<u>Date – Time</u>	<u>Event</u>
4/27/2018 – 5:00 PM ET	Technical Questions/Inquiries Due
5/1/2018	Reponses to Inquires sent out
5/16/2018 – 3:00 PM ET	ITN Closes/Opening of Proposals
5/21/2018 to 5/25/2018 (if needed)	Vendor Presentations
5/21/2018 to 5/25/2018 (if needed)	University Visits Vendor Site(s)
5/28/2018 (week of)	Complete Evaluations
5/29/2018 (or shortly thereafter)	Award Notification
6/1/2018	72 hour posting period ends
6/4/2018	Commence Order

This addendum shall be considered part of the Contract Documents for the above mentioned **ITN18TM-125 for Bicycle Helmets and Related Program Fulfillment Services** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

Sincerely,

Taylor McKellips
Procurement Agent II
Procurement Services

Please acknowledge receipt of Addendum #1 by signing below, and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Company Address

City/State/Zip