



Office of the Vice President
and Chief Financial Officer

Procurement Services

<http://procurement.ufl.edu/>

971 Elmore Drive
PO Box 115250
Gainesville, FL 32611-5250
(352) 392-1331 Fax 352-392 8837

January 10, 2019

ADDENDUM #1 to the University of Florida ITB19JL-114 Biological Incubators and Chambers scheduled to open **January, 22, 2019 at 3:00 PM/ET** at the University of Florida, Elmore Hall Conference Room, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITB19JL-114** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

This addendum consists of :

- Responses to Vendor Questions that were due before January 8, 2019 at 5:00PM

Sincerely,

Jennifer Leckerling, Procurement Agent III
Procurement Services

Please acknowledge receipt of Addendum #1 by signing below, and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Company Address

City/State/Zip

Q1. What are the specifications of the incubator (i.e. size, type, quantity and accessories)?

A1. UF's goal for this solicitation is to cover all items included on the vendor price list (Incubators, Chambers, accessories and service/maintenance) with a minimum percent discount off List Price. If applicable, the vendor should be the authorized dealer of that equipment for the territory where the equipment is being purchased. This solicitation is expected to result in a multiple award, allowing numerous vendors to cover all product lines and territories in support of all aspects of the University of Florida.

Q2. Per term 7 of the non-technical specifications, it states the lead-time for orders as 10 days. Is there flexibility to the delivery terms with regard to the "10 day calendar delivery after receipt of PO?" Delivery could possibly exceed 10 days due to back orders, or shipping time with lab delivery companies

A2. If orders are unable to be delivered within ten (10) calendar days after receipt of the purchase order, UF requests that the vendor communicate the lead-time on the quote or via email with the end user.

Q3. Does the University of Florida want Plant Growth Chambers included in this solicitation?

A3. Yes, UF is requesting that Research Chambers be included in the vendor proposals.

Q4. What does the term "Labels shall be affixed as required by any or all State and Federal statutes and regulations?" What type of labels, what should they say, who is to affix them and what are they needed for?

A4. This refers to the warning labels that are affixed to equipment by the manufacture when required.