



Office of the Vice President
and Chief Financial Officer

Procurement Services

<https://procurement.ufl.edu/>

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May 17, 2019

ADDENDUM #1 to the University of Florida ITB19JL-123 Laboratory Water Purification/ Treatment Systems, Accessories and Maintenance scheduled to open **June 7, 2019 at 3:00 PM/ET** at the University of Florida, Elmore Hall Conference Room, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITB19JL-123** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

This addendum consists of :

- Responses to Vendor Questions that were due before May 14, 2019 at 5:00PM

Sincerely,

A handwritten signature in black ink that reads "Jennifer Leckerling". The signature is written in a cursive, flowing style.

Jennifer Leckerling, Procurement Agent III
Procurement Services

Please acknowledge receipt of Addendum #1 by signing below, and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Company Address

City/State/Zip

Q1. What systems need a service agreement (i.e. system serial number, manufacturer model number)?

A1. UF's goal for this solicitation is to cover all items included on the vendor price list for Laboratory Water Purification/ Treatment systems. Accessories and maintenance (Lot 1) and maintenance on all existing water purification systems under contract with each vendor (Lot 2) with minimum percent discount off List Price. If applicable, the vendor should be the authorized dealer of that equipment for the territory where the equipment is being purchased. This solicitation is expected to result in a multiple award, allowing numerous vendors to cover all product lines and territories in support of all aspects of the University of Florida.

Q2. On page 4 item 13: FOB Point Destination. Does this refer to ownership of equipment with regard to damages or does UF also require pricing of all items to include shipping charges?

A2. This refers to ownership of equipment during transit. UF does not want to be responsible for the product during shipment and will take ownership once delivered to the final destination provided on the Purchase Order.

Q3. On page 7 Item 29: Other Purchasers – Can the bidding company opt out to contract adoption? If so, how? Will this have an effect on determination of award by UF?

A3. UF requests that this contract be available for adoption. Please note on the bid document if a vendor does not want to make the awarded contract adoptable.

Q4. Page 7 Item 33 Payment and Invoice Information – Is the intention to provide one blanket PO for equipment and services for the entire UF campus?

A4. No. Each department will submit their orders individually but all invoices need to be sent to UF Disbursements either electronically to ufl@invoices.corcentric.com or by mail to UF- Accounts Payable PO Box 115350 971 Elmore Drive Gainesville, FL 32611-5350.

Q5. Page 8 Item 34: Florida Preference. Is the vendor required to fill out the attestation of Principle Place of Business if service branches are located in the State of Florida?

A5. Yes.

Q6. Page 10 Lot 1: New Water Purification Equipment. Service contracts would include all manufacturer recommended intervals of service. Total contracts costs would vary between end user to end user based on total water volume used through deionization vessels and packs. Will UF accept deionization vessels and packs based on minimum manufacturer recommended exchange with additional packs at a per pack price? Alternatively, a full service contract price would require a comprehensive feed water profile with total water usage given listed per site.

A6. For the purpose of this bid we will accept minimum manufacturer recommendation but percent discount from list be also provided and individual accounts may opt for alternate service levels.

Q7. Lot 2 Water Purification Equipment Services: "Contracts must cover service for all existing UF water purification equipment, whether or not service was purchased at the time of initial equipment purchase. In order to provide a service contract on systems not currently serviced, we would require a walk-through to determine consumables and services that are applicable. Would UF like to provide a walkthrough on any service sites to include additional sites we are not currently servicing?

A7. Not at this time. If a maintenance agreement is requested for an existing UF system after the Bid is awarded that system can be added to the contract.

Q8. Page 14 -Authorized Servicing Dealers: Does UF require this page to be filled out if the servicing technician is directly employed by the bidding company?

A8. Contact information for the service department should be included.