



Office of the Vice President
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Procurement Services
<https://procurement.ufl.edu/>

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October 21st, 2019

ADDENDUM #1 to the University of Florida ITN20RL-119 Software to Support Department of Housing & Residence Education Operational Units scheduled to open on November 6th, 2019 at 3pm at the University of Florida, Elmore Hall Conference Room, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITN20RL-119** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply. **This addendum consists of:**

- Answers to questions asked prior to the deadline of 5pm, October 15, 2019

Sincerely,

Rob Luetjen
Procurement Agent III

Please acknowledge receipt of Addendum #1 by signing below and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Company Address

City/State/Zip

The Foundation for The Gator Nation

An Equal Opportunity Institution

Vendor Questions Software to support Dept. of Housing & Residence Education Operational Units ITN20RL-119

- 1) Question:** How many beds does the UF Housing operation manage?
Answer: 7,968 undergraduate beds/contracts. 970 graduate apartments/contracts (2200 beds).
Total of 10,168 beds and approximately 8900 contracts.
- 2) Question:** What is the maximum residential occupancy the system is to manage?
Answer: 10,781
- 3) Question:** *"Space utilization reports, capturing room transfers, NIVs, contract changes, etc."*
What does the acronym NIV relate to in this context?
Answer: Notice of Intent to Vacate – an NIV is how student residents terminate their housing agreement. They provide their NIV and we use this to schedule the turn of the apartment for a new student.
- 4) Question:** Have you already invested in a RPA tool? If not, do you have a preferred RPA tool?
Answer: No, we have not invested in a RPA and are not interested in doing so at this time.
- 5) Question:** Will the bots be running "attended" on a user's machine or "unattended" on dedicated servers or a combination of both?
Answer: N/A
- 6) Question:** How many Licenses do you need to procure- Is there any licensing requirement identified with respect to split between no of bots - developer, run time and controller licenses?
Answer: N/A
- 7) Question:** Are you looking to deploy a single tool across organization or go with a Multi tool strategy?
Answer: N/A
- 8) Question:** Are there any specific role-based skill sets you have identified for training eg: Developer, Business Analyst, Technical Architect etc.
Answer: None
- 9) Question:** Is there a future bot requirement pipeline you have? If yes, please provide a view of it?
Answer: N/A
- 10) Question:** What Process areas have you identified for Automation? Can you provide a view of it?
Answer: None