

Office of the Vice President  
and Chief Financial Officer  
Procurement Services  
<https://procurement.ufl.edu/>

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November 26, 2019

**ADDENDUM NUMBER 1 ON INVITATION TO BID ITB20DB-123**

**TITLE: Institute of Black Culture & Institute of Hispanic-Latino Cultures Experiential Graphics**

This addendum shall be considered part of the Contract Documents for the above mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

**NOTES:**

1. See attached six (6) pages of answers to contractor's questions and request for clarification.
2. Change in opening date and time

**The ITB is now scheduled to open on Wednesday December 18, 2019 at 3:00PM EST**

**Bid opening** will be held in UF Procurement Services, 971 Elmore Drive, Gainesville, FL 32611.



Debbie Berrier  
Procurement Agent II

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM 1 AND RETURN WITH YOUR BID.  
FAILURE TO ACKNOWLEDGE THIS ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.**

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VENDOR NAME

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VENDOR ADDRESS

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SIGNATURE

## Vendor Questions for ITB20DB-123: Institute of Black Culture & Institute of Hispanic-Latino Cultures Experiential Graphics

Q1. Is the monitor shown on sheet 03.09 supplied by UF? If so, does it include a wall mount? Is it under the scope of the fabricator to install this?

A1. TV/monitors are not in this scope.

Q2. What is being played on the monitor, and is the playback equipment also being supplied?

A2. TV/monitor content is not in this scope.

Q3. Is there audio associated with this monitor?

A3. Audio is not in this scope.

Q4. Who is producing the media?

A4. Media is not in this scope.

Q5. The bid form calls for Unit Install Cost. Can we add a line on the form in the IBC and IHLC groups for travel expenses/site visit/shipping and general costs?

A5. Yes, please provide the total cost for completing the project.

Q6. We assume the individual plys on the edges of the oak plywood are exposed-correct?

A6. Yes.

Q7. Can signage panels be fabricated out of thicker materials to accommodate specific mounting hardware? For example: ¼ in thick oak to ½” thick oak so z-clips can be used instead of just VHB tape and silicone?

A7. Yes, fabricator is to provide fabrication suggestions and maintain the quality and longevity of all products.

Q8. Will all walls be painted and prepped to a level 5 finish before the Exhibit Fabricator arrives for installation?

A8. Fabricator will need to verify all walls before installation.

Q9. Do you have contact info of a local electrician that is familiar with your facility?

A9. A list of electricians can be provided should the need arise.

Q10. Can you supply a list of specific prototypes you would like to see?

A10. We need prototypes/sample prints for all the unique experiential graphic design elements.

Q11. What is the white square located on page 32 in the bottom left hand corner next to the oak panel?

A11. The white box is a Fire Alarm Annunciator Panel.

Q12. We assume pages 33-35 should be labeled 2A?

A12. Yes.

Q13. Page 35 calls out ½” white photo frame. Side view shows just an added flat panel and not an actual frame. Is this correct or do you expect a dimensional frame?

- A13. We expect all photo frames to be dimensional. Fabricator is to provide suggestions on best mounting solution. We need to see samples of the suggestions.
- Q14. Page 39 calls for a 10.25 x 8.125 acrylic frame. Do you have a source for this? We could not locate that exact size or the non-glare spec.?
- A14. We do not have a source for this. Fabricator is to provide fabrication or product suggestions. We will need to see the prototype.
- Q15. Have you located the source for the aluminum sliding bar called out on page 45?
- A15. We do not have a source for this. Fabricator to provide fabrication or product suggestions. We will need to see the prototype.
- Q16. Explain sliding hinge mentioned on page 54.
- A16. Acrylic panel with graphic or photo frame to be able to slide in and out on the aluminum bar, with end bracket for security purpose.
- Q17. ¼” and ½” non-glare do not exist (spec’d on page 49) only 1/8”
- A17. For non-glare acrylic thickness, please refer to sign detail drawings for specific thickness.
- Q18. Page 49, top left. Do you have a vendor for the acrylic extrusion and cover shown in side view detail?
- A18. We do not have a vendor for this. Fabricator is to provide suggestions. We will need to see the prototype.
- Q19. Right side of page 49-Cultural Patterns. We assume the shapes are cut through? Also, the back painting causes mounting issues on certain patterns (3 center). Will you alter these patterns to solve those issues?
- A19. Yes, the shapes are cut through. Fabricator is to provide suggestions on mounting solutions.
- Q20. Do you have the name of a painting contractor that has done work in your facility?
- A20. A list of painting contractors can be provided should the need arise.
- Q21. Exhibit IHLC-2A, Flag Wall. Is the exhibit fabricator to supply the monitor?
- A21. TV/monitors are not in this scope.
- Q22. Page 29 – Is the backwall referred to on p.29 on the other side of the stairwell? Will the graphic require a light source?
- A22. It is not on the other side of the stairwell. It is on the wall facing the corridor. A light source for the graphic is not needed.
- Q23. Page 31 – Is direct print to the White Oak Panels acceptable?
- A23. No.
- Q24. Page 39 – Is the negative space in each triangle the wall base?
- A24. Yes.
- Q25. Page 39 – Are the Polaroid prints client sourced? Is there any fabrication requirements for the text?
- A25. The text and photo are one print image. We will provide artworks.

Q26. Page 44 – Color Wall Option – Do you see this as direct print and Wall Vinyl (Wallpaper) installation?

A26. This wall to be either painted color or pattern wallpaper. The color wall option to be painted. Please provide pricing on both. Please provide product suggestion on fire-proved vinyl/wallpaper.

Q27. Page 44 – Pattern Wall Option – Do you have a product recommendation?

A27. Fabricator is to provide product suggestions on fire-proved vinyl/wallpaper.

Q28. Is a Performance Bond required for the Graphics scope of this project?

A28. Performance Bond is not required for the project of this scope.

Q29. Is Builders Risk Insurance required for the Graphics scope of this project? If so, will fabricator/installer be responsible for obtaining the Builders Risk Insurance? If so, will Installation Coverage suffice?

A29. Installation Coverage will suffice.

Q30. Is there a target date of completion/timeline for this project?

A30. Project will need to be completed by Spring 2020, however sooner completion is preferred.

Q31. Will parking permits be required for the Graphics scope of this project? If so, what will the cost be, if any?

A31. UF does not provide parking, please visit UF's Transportation and Parking Services website at: <https://parking.ufl.edu/decals/contractors-vendors/> for more information.

Q33. Is there a requirement for prevailing wage payment?

A33. No.

Q34. Prototype cost are designated in the bid form, however the sign types do not correlate with this project (other than the "wall graphic sample"). Do we need to provide prototypes of any signs?

Prototypes: Provide prototype signs, or section of, for the styles indicated in the schedule below. If accepted, Owner will forward signs to the project site for installation.

Submit to Owner full-size prototype units, of Sign Types;

- Room ID
- Restroom
- Egress Wall
- Flag

Submit to Owner scaled-section prototype units, of Sign Types;

- Wall Graphic Sample
- Parking Area

**A34. There are no signs in the scope. We do need prototypes/sample prints for all the unique experiential graphic design elements.**

Q35. Material call out "White Oak".

A35. A. Actual wood board for all sign types?

Yes.

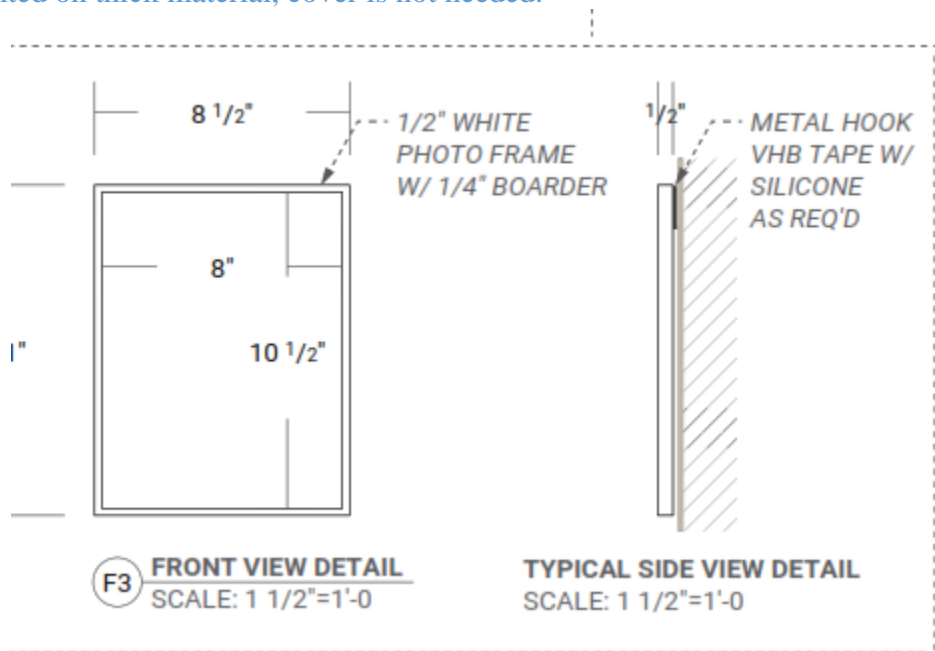
B. Can a laminate panel on a painted acrylic qualify as a substitute for all sign types?  
Please provide pricing on both. We will need to see the sample to make final decision.

Q36. IBC-1C: Can we substitute with direct to substrate digital print.? Laser engraving the wood is not guaranteed to burn the wood with contrasting color. Can the vinyl graphics be substituted with direct print?

A36. Please provide sample. If contrasting can't be achieved, please stain the letters. We can also suggest a group of professional who can engraving the wood with contrasting letters. No, we do not want vinyl on this panel.

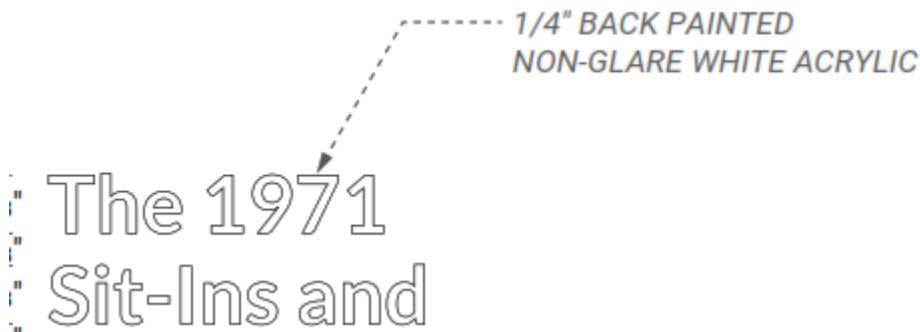
Q37. IBC-2A, SHEET 02.09: sign types F1, F2, F3 – photo frames. Do these require a lens? – this would apply for all other sign types.

A37. We assume by lens you mean a glass or acrylic cover. With that understanding, yes photo frames do need either glass or non-glare clear acrylic for protecting the photo. If the photo is printed on thick material, cover is not needed.



Q38. IBC-2B, SHEET 02.12; Calls for a "white" acrylic – "back painted" – verify intent.

A38. This is non-glare clear acrylic with back painted white.



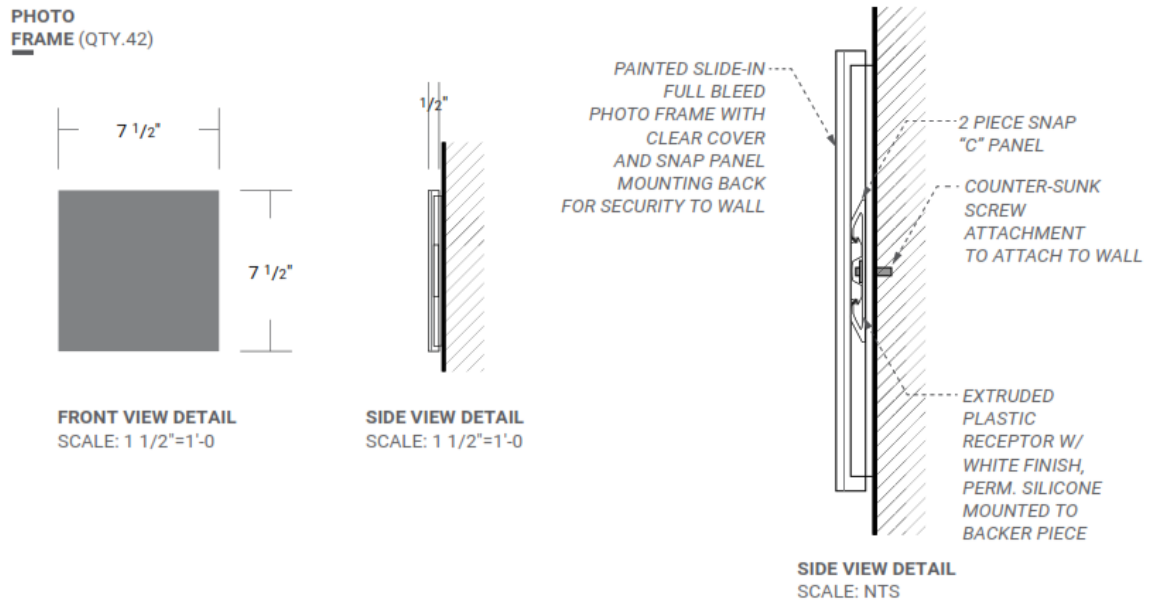
Q39. IBC-2C, SHEET 02.13: The magnets imbedded in the 3/8" non-glare acrylic face will show thru to the front – taking away from design intent. Suggestions: 1) painting a boarder on the face to hide the magnets; 2. using standoffs to mount and hold the acrylic pieces together; 3. Use a snap on standoff cap to hide the magnet.

A39. Suggestion #2 and #3 are preferred, will need to see the samples, but we are open to suggestions.

Q40. IHLC-1B, sheet 03.08

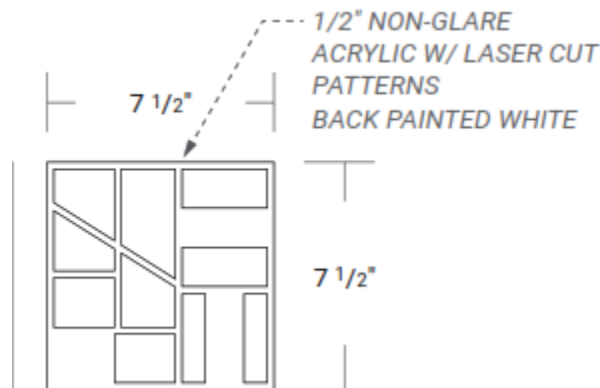
A40. A. PHOTO FRAME – is there a specific product the architect is considering.

There is no specific product we are considering. Please provide fabrication or product suggestions. We will need to see the product sample.



B. CULTURAL PATTERN – verify design intent of laser cut patterns. Are these areas cut out to show thru? Need more detail or image to provide accurate pricing.

Yes, these areas are cut out to see through the wall. Please provide mounting suggestions.



Q41. IHCL-2A, SHEET 03.09: Repeat – can the wood panel be digitally printed instead of engraved? Specifications required for flag canvas?

A41. We prefer the panel to be engraved. Please provide pricing on both. Please provide suggestions for flag canvas.

Q42. IHLC-2C, SHEET 03.13: Specifications for the “wooden bar” – is there a specific product the architect is specifying? This will need to be substituted to a similar product shown on sheet 03.04.

Q42. There is no specific product we are considering. Please provide fabrication or product suggestions. We will need to see the product sample.

