

Carton Quick Reference Guide

INFORMATION – TODAY, IT’S THE SINGLE MOST IMPORTANT ASSET YOUR ORGANIZATION POSSESSES.

For more than 50 years, Iron Mountain has been the leader in records and information management services. That’s why we take protecting and preserving your most valuable information very seriously.

One way to ensure the integrity of your company’s valuable information is to use storage cartons specifically designed for the job. Whether you store your information on site, or with Iron Mountain off site, we can provide you with a wide variety of cartons - each one manufactured to exacting standards, designed for ease of assembly and convenience, and tested for strength and durability.

CARTONS DESIGNED TO MEET YOUR NEEDS

Records come in a wide variety of shapes, sizes, and mediums. To ensure that yours are adequately protected, Iron Mountain offers cartons designed to store such items as:

- Standard, letter-sized business documents
- Legal and oversized documents
- Medical records, X rays, and ledgers
- Blueprints, architectural plans, and engineering drawings
- Business checks, deposit slips, and time cards
- Cassette tapes and videotapes
- Any other important document



A variety of cartons to meet your specific storage requirements










All of Iron Mountain’s cartons are environmentally friendly. They are composed of both virgin and recycled materials, and are recyclable, as well.

HOW TO ORDER IRON MOUNTAIN CARTONS

Ordering Iron Mountain cartons is easy! You can order online through SafeKeeperPLUS.com, or by contacting our Customer Service department at 1 800 FastFile®. Regardless of the method, one of our customer service representatives will be happy to assist you. For more efficient ordering, please provide the carton model number, located on the hand-hold side of each carton.

When it comes to serving the document needs of your business, small or large, trust Iron Mountain.

IRON MOUNTAIN STANDARD CARTON INVENTORY

	MODEL #	CARTON TYPE AND DESCRIPTION
 15" L x 12" W x 10" H	2000	Standard (letter/legal) <ul style="list-style-type: none"> • Easy-to-assemble, sturdy, letter/legal storage solution • Double-ended construction • 200 lb. test corrugated
 15" L x 12" W x 10" H	2000A	Auto-fold (letter/legal) <ul style="list-style-type: none"> • Pop-up assembly, durable, letter/legal storage solution • Double-walled construction • 200 lb. test corrugated
 15" L x 12" W x 10" H	2750	Deluxe (letter/legal) <ul style="list-style-type: none"> • Durable enough to withstand the demands of frequent reference and retrieval • Triple-walled construction • 200 lb. test corrugated
 24" L x 12" W x 10" H	450	Letter Transfer <ul style="list-style-type: none"> • Double the space capacity of the Standard carton, the Letter Transfer carton conveniently holds the contents of an entire file drawer • Double-walled construction • 200 lb. test corrugated
 24" L x 15" W x 10" H	550	Legal Transfer <ul style="list-style-type: none"> • Larger storage capacity than our Standard carton in order to accommodate legal-sized documents • Double-walled construction • 200 lb. test corrugated
 15" L x 6.25" W x 20" H	200	X-ray <ul style="list-style-type: none"> • Securely holds X rays, ledger books and similarly sized documents upright and in order • Single-walled construction • 275 lb. test corrugated
 42" L x 4" W x 4" H	630	Small Planner <ul style="list-style-type: none"> • Convenient storage for rolled maps, blueprints, plans and drawings • Single-walled construction • 200 lb. test corrugated
 44" L x 9.25" W x 9.25" H	632	Large Planner <ul style="list-style-type: none"> • Designed to hold the contents of four Small Planner cartons. Provides maximum storage capacity for rolled maps, blueprints, plans and drawings • Single-walled construction • 275 lb. test corrugated
 24" L x 9" W x 4.5" H	844	Check <ul style="list-style-type: none"> • Convenient storage for all types of checks, deposit slips, time cards, cassette tapes, videotapes, and similarly sized documents • Double-walled construction • 200 lb. test corrugated



Division Headquarters:

Iron Mountain Records Management
 1000 Campus Drive
 Collegeville, PA 19426
 1 800 FastFile®

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