March 30, 2021

**ADDENDUM NUMBER 1 ON INVITATION TO ITN21SN-136**

**TITLE:** Floor and Carpet Care Services

This addendum shall be considered part of the Contract Documents for the above-mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

**This addendum consists of:**

- Slides from Pre-Bid Meeting on 3/30/2021


Steven Neal  
Supplier Relationship Manager

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM 1 AND RETURN WITH YOUR BID. FAILURE TO ACKNOWLEDGE THIS ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.**

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**VENDOR NAME**

**VENDOR ADDRESS**

**SIGNATURE**
INVITATION TO NEGOTIATE

FOR

FLOOR AND CARPET CARE SERVICES

March 30, 2021
U.S. News & World Report
Ranked UF #6
Among Public Universities

UF Earned $942 Million in Research Funds
Fiscal Year 2020
Lot One  **SCHEDULED FLOOR CARE SERVICES**  Combined Stripping & Waxing and Carpet Shampooing
- Up to 1,000,000 NSF Annually
- Monthly Schedules Provided by UF
- Communication to Occupants by UF
- Access to Facilities Provided to Vendor

Lot Two  **UNSCHEDULED FLOOR CARE SERVICES**  Combined Stripping & Waxing and Carpet Shampooing
- Special Departmental Requests
- Specifics Provided to UF via Work Orders
- Communication to Occupants by UF
- Access to Facilities Provided by Night Superintendent
TYPES OF HARD SURFACE AREAS

- Vinyl Composite Tile (VCT)
- Luxury Vinyl Tile (LVT)
- Ceramic
- Laminate
- Marble
- Rubber
- Terrazzo
- Wood
TYPES OF CARPET

- Tile Carpet
- Broadloom Carpet
- Roll Carpet
TYPES OF CLASSROOM FLOORS
TYPES OF LABORATORY AND RESEARCH FLOORS
Term of Contract
- Initial Term is 2-Years.
- Option to renew two (2) Additional 2-Year periods.

Pricing
- Vendor shall communicate on the Fixed Pricing Page on Attachment 1.
- Pricing shall be fixed for the first two (2) years, with possible annual increases thereafter.
- Please identify which Lot the pricing is referencing on Attachment 1. Add an additional Attachment 1 if responding to both Lots.
**Service Requirements**

- **Quality of Workmanship** - Shall provide necessary personnel for the satisfactory work performance.
- **Experience** - 5 years comparable experience in commercial floor care services.
- **Small Business Program** - Ability to incorporate small business enterprise into offering.
- **Employee Screening** - Ability to recruit, screen and evaluated qualification of applicants.
- **Training and Education** - Ability to provide on-site and/or online training / education programs.
- **Site Manager** - Shall carry a cellular phone with email capabilities.
- **Staffing Levels** - Ability to provide ample levels of staff to perform required services.
- **Access to Buildings** - Will have access to buildings scheduled for floor care services.
- **Green / Sustainability Program** - Responsible for staying aware of environmentally friendly products.
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**Schedule of Events**

- **April 6, 2021**  Technical Questions / Inquires Due
- **April 15, 2021** Addendum Responses to Questions / Inquiries Posted
- **April 27, 2021** ITN Closes / Opening of Proposals (3PM EST)
- **May 6, 2021**  Negotiation Meeting / Presentations
- **May 13, 2021** Complete Evaluations
- **June 1, 2021**  Commence Services
Academic Research Building 240,481 NSF

Projected to be Serviced During the Initial Contract Period
Biomedical Sciences Building 136,405 NSF
Cancer/Genetics Research Complex  244,335 NSF

PROJECTED TO BE SERVICED DURING THE INITIAL CONTRACT PERIOD
Clinical & Translational Research Building 104,116 NSF

PROJECTED TO BE SERVICED DURING THE INITIAL CONTRACT PERIOD
PROJECTED TO BE SERVICED DURING THE INITIAL CONTRACT PERIOD

Harrell Medical Education Building ★ 86,538 NSF
McKnight Brain Institute  179,274 NSF
Stetson Medical Sciences 366,566 NSF

Projected to be Serviced During the Initial Contract Period
Veterinary Academic Building 135,275 NSF

Projected to be Serviced During the Initial Contract Period
Questions?