



Office of the Vice President
and Chief Financial Officer
Procurement Services
<https://procurement.ufl.edu/>

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March 30, 2021

ADDENDUM NUMBER 1 ON INVITATION TO ITN21SN-136

TITLE: Floor and Carpet Care Services

This addendum shall be considered part of the Contract Documents for the above-mentioned project as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original Contract documents, this addendum shall govern and take precedence. Bidders are hereby notified that they shall acknowledge receipt of the addendum.

This addendum consists of:

- Slides from Pre-Bid Meeting on 3/30/2021

A handwritten signature in black ink, appearing to read 'S. Neal'.

Steven Neal
Supplier Relationship Manager

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM 1 AND RETURN WITH YOUR BID.
FAILURE TO ACKNOWLEDGE THIS ADDENDUM COULD CONSTITUTE REJECTION OF YOUR BID.**

VENDOR NAME

VENDOR ADDRESS

SIGNATURE



INVITATION TO NEGOTIATE FOR FLOOR AND CARPET CARE SERVICES

March 30, 2021

WITH EVERY STEP

SCHOLARLY & RESEARCH MISSION



**U.S. News & World Report
Ranked UF #6
Among Public Universities**



**UF Earned \$942 Million
in Research Funds
Fiscal Year 2020**




WITH EVERY STEP



1,830
ACRES
MAIN CAMPUS

A photograph of a brick building with a large tree in the foreground. The building has a multi-story structure with many windows.

1,045
BUILDINGS
MAIN CAMPUS

A photograph of a brick building with a large tree in the foreground. The building has a multi-story structure with many windows.

- **Lot One** **SCHEDULED FLOOR CARE SERVICES**

Combined Stripping & Waxing and Carpet Shampooing

- ✧ Up to 1,000,000 NSF Annually
- ✧ Monthly Schedules Provided by UF
- ✧ Communication to Occupants by UF
- ✧ Access to Facilities Provided to Vendor

- **Lot Two** **UNSCHEDULED FLOOR CARE SERVICES**

Combined Stripping & Waxing and Carpet Shampooing

- ✧ Special Departmental Requests
- ✧ Specifics Provided to UF via Work Orders
- ✧ Communication to Occupants by UF
- ✧ Access to Facilities Provided by Night Superintendent

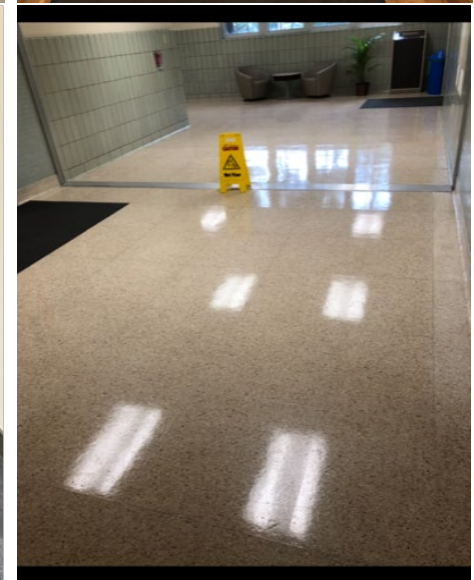
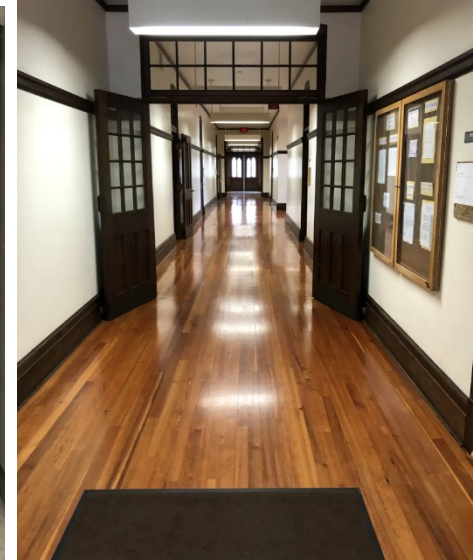


WITH EVERY STEP



TYPES OF HARD SURFACE AREAS

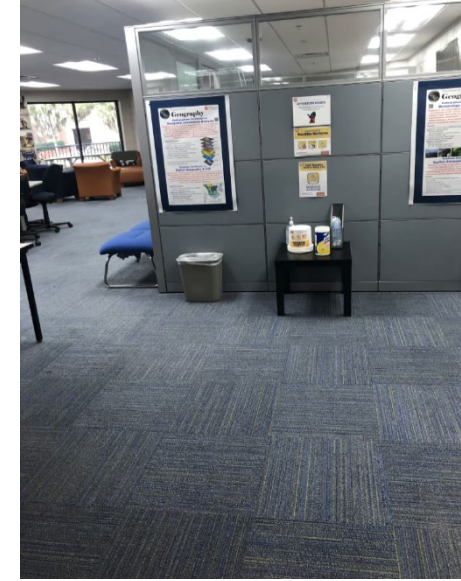
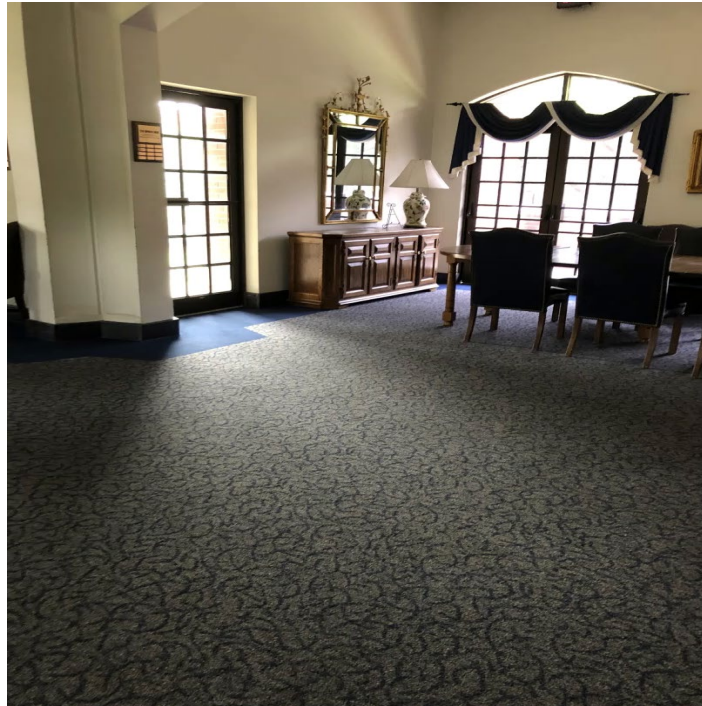
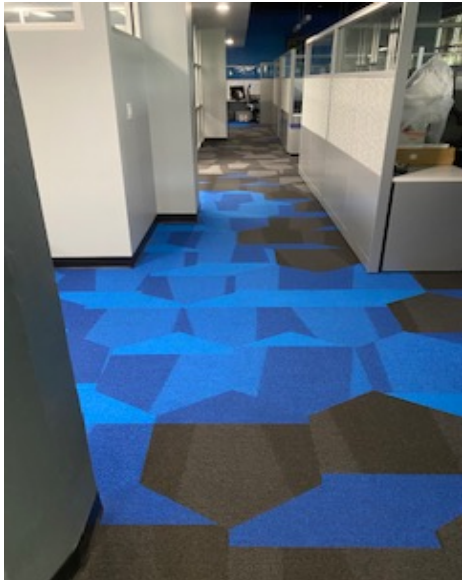
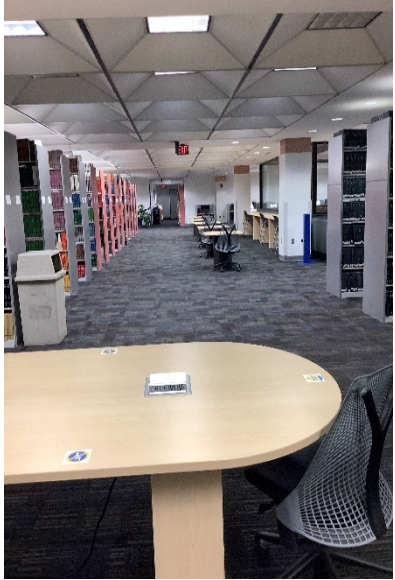
- Vinyl Composite Tile (VCT)
- Luxury Vinyl Tile (LVT)
- Ceramic
- Laminate
- Marble
- Rubber
- Terrazzo
- Wood



WITH EVERY STEP

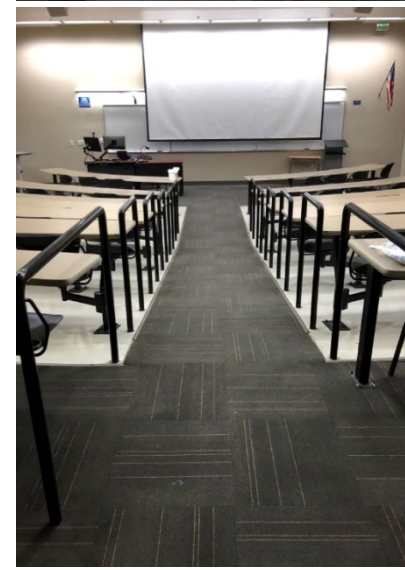
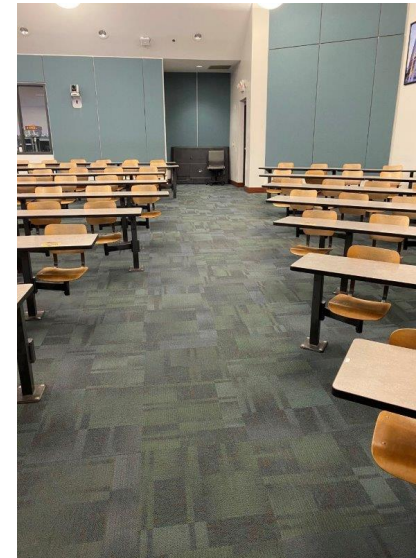
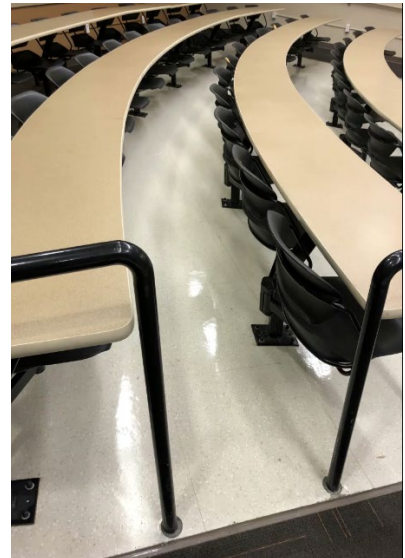
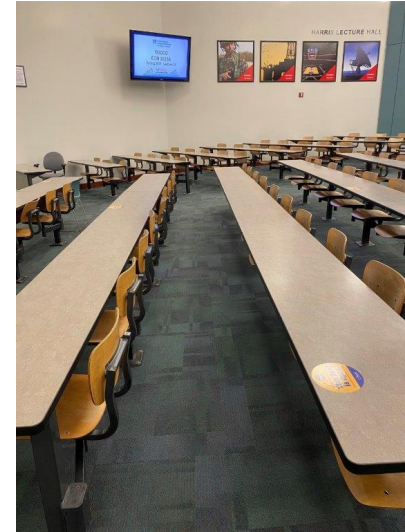
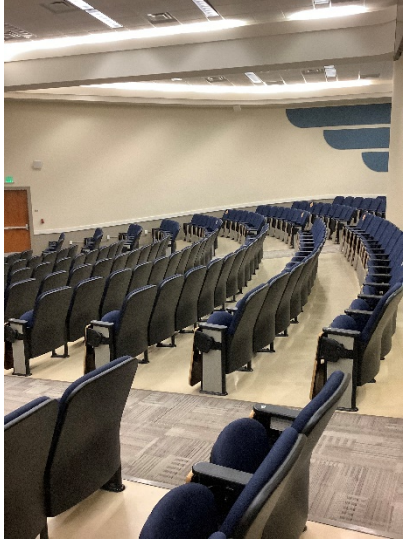
TYPES OF CARPET

- Tile Carpet
- Broadloom Carpet
- Roll Carpet



WITH EVERY STEP

TYPES OF CLASSROOM FLOORS



WITH EVERY STEP

TYPES OF LABORATORY AND RESEARCH FLOORS



Term of Contract

- Initial Term is 2-Years.
- Option to renew two (2) Additional 2-Year periods.

Pricing

- Vendor shall communicate on the Fixed Pricing Page on Attachment 1.
- Pricing shall be fixed for the first two (2) years, with possible annual increases thereafter.
- Please identify which Lot the pricing is referencing on Attachment 1. Add an additional Attachment 1 if responding to both Lots.

SERVICE REQUIREMENTS

- ✧ Quality of Workmanship
 - Shall provide necessary personnel for the satisfactory work performance.
- ✧ Experience
 - 5 years comparable experience in commercial floor care services.
- ✧ Small Business Program
 - Ability to incorporate small business enterprise into offering.
- ✧ Employee Screening
 - Ability to recruit, screen and evaluated qualification of applicants.
- ✧ Training and Education
 - Ability to provide on-site and/or online training / education programs.
- ✧ Site Manager
 - Shall carry a cellular phone with email capabilities.
- ✧ Staffing Levels
 - Ability to provide ample levels of staff to perform required services.
- ✧ Access to Buildings
 - Will have access to buildings scheduled for floor care services.
- ✧ Green / Sustainability Program
 - Responsible for staying aware of environmentally friendly products.

- April 6, 2021 Technical Questions / Inquires Due
- April 15, 2021 Addendum Responses to Questions / Inquiries Posted
- April 27, 2021 ITN Closes / Opening of Proposals (3PM EST)
- May 6, 2021 Negotiation Meeting / Presentations
- May 13, 2021 Complete Evaluations
- June 1, 2021 Commence Services

APRIL 2021

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4 Easter	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22 Earth Day	23	24
25	26	27	28	29	30	

MAY 2021

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5 Cinco de Mayo	6	7	8
9 Mother's Day	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 Memorial Day					

JUNE 2021

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 Flag Day	15	16	17	18	19
20 Father's Day Summer Begins	21	22	23	24	25	26
27	28	29	30			

WITH EVERY STEP

PROJECTED TO BE SERVICED DURING THE
INITIAL CONTRACT PERIOD

Academic Research Building ✱ 240,481 NSF



WITH EVERY STEP

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INITIAL CONTRACT PERIOD

Biomedical Sciences Building ✱ 136,405 NSF



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INITIAL CONTRACT PERIOD

Cancer/Genetics Research Complex ✱ 244,335 NSF



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Clinical & Translational Research Building ✱ 104,116 NSF



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Harrell Medical Education Building ✱ 86,538 NSF



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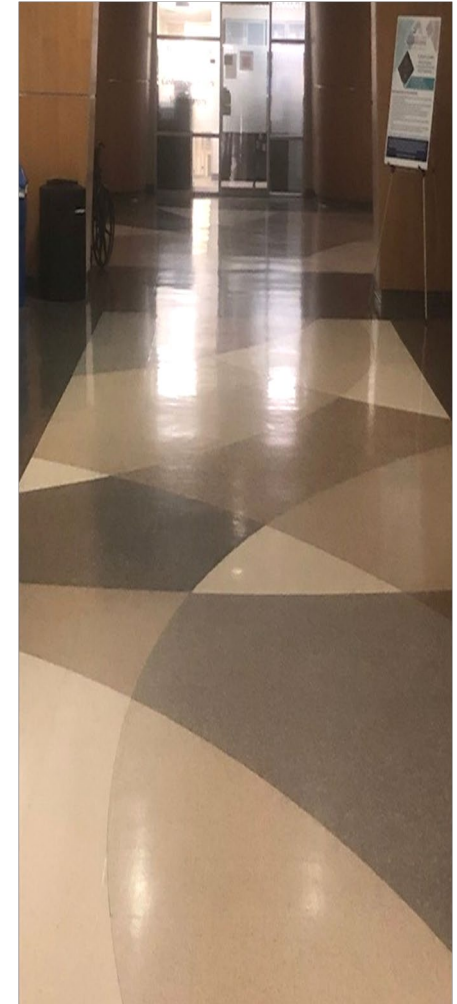
McKnight Brain Institute ✱ 179,274 NSF



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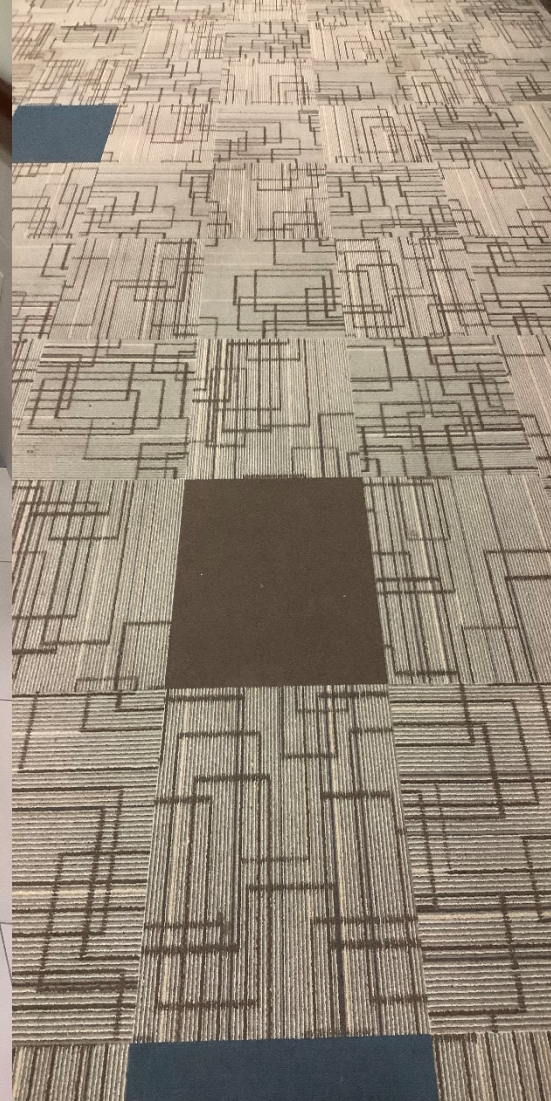
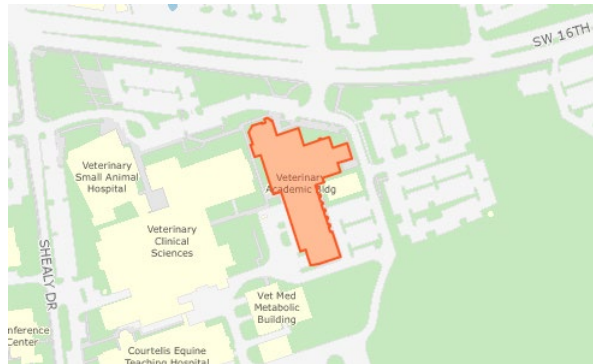
Stetson Medical Sciences ✱ 366,566 NSF



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PROJECTED TO BE SERVICED DURING THE
INITIAL CONTRACT PERIOD

Veterinary Academic Building ✱ 135,275 NSF



Questions?



UF UNIVERSITY of
FLORIDA
Preeminence through People

