



Office of the Vice President
and Chief Financial Officer

Procurement Services

<https://procurement.ufl.edu/>

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April 7, 2021

ADDENDUM #1 to the University of Florida ITB21JL-135 Mobile Specialty Vehicles, Equipment and Accessories and Related Supplies scheduled to open **April 20, 2021 3:00 PM/ET** at the University of Florida, Elmore Hall Conference Room, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITB21JL-135** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

This addendum consists of :

- Responses to Vendor Questions that were submitted before April 5, 2021 at 5:00PM
- Correction to Price Increases section of the Purpose and Scope on page 11 should read:

Price Increases- Price increases will be considered at the end of the initial **two (2) year period** and, thereafter annually on the anniversary of the effective date. Price change requests shall be in writing, submitted at least sixty (60) days prior to the end of the current period, and shall be supported by written evidence of increased costs to the Successful Vendor(s), or an increase in the Product Price Index for Motor vehicle body and trailer manufacturing, not seasonally adjusted. The PPI Index is found on the Bureau of Labor Statistics website:

[https://beta.bls.gov/dataQuery/find?st=0&r=20&s=title%3AA&q=vehicle&fq=survey:\[pc\]&more=0](https://beta.bls.gov/dataQuery/find?st=0&r=20&s=title%3AA&q=vehicle&fq=survey:[pc]&more=0). The University will not approve unsupported price increases that will merely increase the gross profitability of the Successful Vendor(s) at the expense of the University.

Price change requests shall be a factor in the Agreement extension review process. The University shall, in its sole opinion, determine whether the requested price increase or an alternate option is in the best interest of the University.

Sincerely,

A handwritten signature in cursive script that reads 'Jennifer Leckerling'.

Jennifer Leckerling, Procurement Agent
Procurement Services

Responses to questions submitted for UF's ITB21JL-135 Mobile Specialty Vehicles, Equipment and Accessories and Related Supplies

Please acknowledge receipt of Addendum #1 by signing below, and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Company Address

City/State/Zip

Responses to questions submitted for UF's ITB21JL-135 Mobile Specialty Vehicles, Equipment and Accessories and Related Supplies

Q1. Are there any vehicle specifications available?

A1. UF's goal for this solicitation is to cover all items included on the vendor price list with a minimum percent discount off List Price. This solicitation is expected to result in a multiple award, allowing numerous vendors to support future Mobile Specialty Vehicle purchases at the University of Florida. After the contract is awarded, UF departments that are interested in purchasing a Mobile Specialty Vehicle will work directly with the vendor on floor plans, equipment and accessories that meet their requirements.

Q2. In an effort to give you exactly what you are looking for, can you clarify the types of Mobile Specialty Vehicles UF is interested in?

A2. UF is interested in Mobile Specialty Vehicles to include but not limited to, Medical units, Dental units, Veterinary units, and Laboratories. The platforms could be trailers, trucks, vans (Sprinter) or containers. UF would like to cover multiple vehicle types and platforms for future purchases. During the contract term, UF can add vehicles to the price list at any time.

Q3. Can the vendor provide example floor plans or print materials to showcase their mobile vehicle options?

A3. Yes, please provide these examples on the electronic copy of the Bid only.

Q4. Can the vendor provide a list of options with standard pricing on a separate form other than Attachment A?

A4. Yes. Please provide the list of options in an excel spreadsheet with the item description, list price, percent discount off list price and UF price for the contract.

Q5. Lead times may vary based on availability of materials, chassis, etc. Can the vendor provide lead times when providing the quote to UF if the vendor cannot deliver the vehicle 30 days after receipt of purchase order as term #17 states?

A5. Yes. If delivery cannot be made thirty (30) days after receipt of the purchase order, the vendor should notify UF when the quote is provided.

Q6. Is UF looking for a contract price to purchase vehicles over a fixed period of time?

A6. Yes, the UF contract price should be held for the initial term, May 1, 2021 through April 30, 2023. Price increases will be considered at the end of the initial term and thereafter annually as part of the contract renewal process.

Q7. Can the vendor provide a list of available discounts (paid in full with order, returning customer, multiple orders of the same floor plan) with the proposal?

A7. Yes, please provide this information on the Price Sheet Page under Additional Discount Opportunities.