



Office of the Vice President
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Procurement Services
<https://procurement.ufl.edu/>

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June 21, 2021

ADDENDUM #1 to the University of Florida **ITB22AW-102 Fish Descender Devices & Other Tools** scheduled to open **June 29, 3:00 p.m. EST** at the University of Florida, Elmore Hall Conference Room, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITB22AW-102** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

This addendum consists of:

- Responses to Vendor questions that were submitted on or before June 15th, 2021 at 5:00 p.m.

Sincerely,

Ann Wright
Procurement Agent II

Please acknowledge receipt of Addendum#1 by signing below, and returning this addendum with your proposal. Failure to include the addendum with your proposal may result in rejection.

Signature

Company Name

Company Address

City/State/Zip

Response to questions submitted for UF's ITB22AW-102 Fisher Descender Devices & Other Tools

Q1a. One of the items on the bid list is a rod and reel combo. In order to make an item like this feasible for this project it would take longer lead times than the requested two weeks. We are not sure how to approach the bid for this particular item.

Q1b. We will be able to meet the 14 day delivery schedule if we have RokLees Devices in stock. In the case where we need to do a production run or have difficulties with the supply chain, delivery schedule could be impacted. Our understanding is that when we receive a PO we give the projected delivery date if more than 14 days and then the UFL can decide if it will accept the delivery date or cancel the PO? We will be able to provide the first 30 units in 14 days from award as we have put that stock aside for this project.

A1a and b: If delivery cannot be made within 14 days after receipt of the purchase order, the vendor should notify UF as soon as possible or at the latest when the quote is provided. If this information is known at the time of this bid submittal please note all available information on the price page submitted.

Q2. We have a little confusion on how you would like the "bulk" portion of the quote to read. We would just like a little clarification on how you would like those prices listed on the quote.

A2: If the University of Florida were to purchase any of the list items in bulk, is there an additional discount? For example, if UF purchased 1000 Recompression Devices, would there be an additional discount off list price?

Q3: We will have a minimum order of 30 units and increments will be 30 units. This is our standard box. Using the standard size, we will be able to compute the shipping costs into the unit costs. Will this be acceptable? If not, is there a minimum order size? If there is, we can provide different prices as the costs can vary packaging, due to packaging size and weight. If you need smaller quantities, suggest 1-5, 6-29 and 30. We would have shipping costs for each of the order quantities.

A3: For the bid proposal, please include shipping costs for the standard size. Any change from that for specific quantities can be noted on the quotation provided.

Q4: As this contract may be a Multiple Award Contract, will all procurements orders be by competition for price or can UFL request specific vendors/manufacturers for specific quantities of Descending Devices, or will it always be lowest bidder?

A4: University of Florida intends this to be a multiple award contract for those vendors that meet the specifications. Once awarded, it will be at the discretion of IFAS to choose which vendors to order from that best meets the needs of the project.

Q5: Can the contract be used by other agencies (i.e. NOAA or other universities) or only UFL?

A5: The University intends for this contract to be adoptable as stated in #31 "Other Purchasers". However, the successful bidder must consent and agree, and it is at the discretion of the other agency as to whether they choose to adopt.

Q6: Is a sample of the RokLees Device required to be submitted with the proposal?

A6: A sample is not required.

Response to questions submitted for UF's ITB22AW-102 Fisher Descender Devices & Other Tools

Q7a: Our Product the RokLees is what you would type as a Manual Release Fish Compression tool. There are 2 varieties of manual release devices. Invasive, (i.e. a hook pierces the fish to descend it, maybe Shelton), and Non-Invasive, (ie the LipGrip Style, the RokLees). We are a Non-Invasive device, designed so that the fish is not further injured or traumatized by a hook or piercing. Can those 2 types of devices be separated in the attachment A?

A7a: The 2 types of devices can be included in attachment A. Please submit your price list for each item.

Q8: On each PO will we always compete with other devices of the same equipment type? or can just a specific quantity of specific device be ordered under the contracted price?

A8: If awarded the contract, the proposed pricing will be expected to remain in effect during the contract period. It will be at the discretion of IFAS to choose which type of device and vendor to order from that best meets the needs of the project.

Q9: Is there a shipping location for Phase 2 or should bids be based on bulk shipping to a comparable location as Phase 1 Delivery address - IFAS Extension Bookstore.

A9: The shipping address will be provided on the PO. At this time, bulk shipping will be to the IFAS Extension Bookstore location.

Q10: E-Verify Compliance: We are a Family Small Business, a California Limited Liability Corporation (LLC). We have no employees and do not use E-Verify. Can this requirement be waived?

A10: No, this is a requirement of doing business with a State of Florida Institution.

Q11: Equal Opportunity Statement: Can you provide the form to be provided with the Bid for the Certificate of non-segregated facilities? Being a California Corporation we have never seen or known of any segregated facilities and have never been required to provide this information to any of our customers.

A11: There is no form, a statement should be included with the bid proposal.

Q12: Prison Rehabilitation Services and State Purchasing Requirements: We are not a non-profit agency nor do we work with any Prison Industries. We manufacture our patented product under our specifications for the product. Are we able to bid on this proposal and be considered as we are not a non-profit agency?

A12: Yes.

Q13: Florida Preference: Paragraph 3: Vendors whose principal place of business is outside of Florida, such vendors must provide a written opinion signed by an attorney. We are not requesting a preference; do we have to submit the Attestation of Principal Place of Business to be considered for this contract? We do not have an attorney and this is will be a cost to us to submit the proposal. Will we be considered for award if we do not provide an Attestation opinion signed by an attorney?

A13: You are encouraged to submit a completed Affirmation of Principle Place of Business Document, please be aware that not including the document **may** preclude you from receiving an award.