



Office of the Vice President
and Chief Financial Officer
Procurement Services
<https://procurement.ufl.edu/>

971 Elmore Drive
PO Box 115250
Gainesville, FL 32611-5250
(352) 392-1331 Fax 352-392-8837

September 22, 2021

ADDENDUM #5 to the University of Florida ITN22NH-100 Dining Services Management scheduled to be opened on **October 6, 2021 3:00 PM** at the University of Florida, Elmore Hall Conference Room, Radio Road, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITN22NH-100** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

This addendum consists of:

- 1. Additional clarifications.**

Sincerely,

Nicola Heredia, Director
Procurement Services

Please acknowledge receipt of Addendum #5 by signing below and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Email Address

Company Address

City/State/Zip

1. Kindly provide clarification regarding the operations metrics listed below that are required for all retail locations:

- **Projected Food Cost per Meal**
- **Projected Meals per Labor Hour**

Are there other metrics more relevant to retail that we should provide?

As we prepare to receive and compare three proposals, which may have many similarities as well as many differences, we wish to fully understand each proposal and the intricacies and details in each proposal, so that we can feel comfortable with what is being proposed, and so that we can compare all proposals against each other with similar metrics. These two metrics listed here enable us to better understand offers and financial models, as well as enabling us to verify the veracity of the financial models presented which may well be the basis for and justification of financial investment and operating standards.

Projected food cost per meal combined with estimated sales, average check data, and estimated overall food cost percentages in retail locations, it helps us to verify financial models presented.

Projected meals per labor hour gives us the opportunity to understand projected labor costs, efficiency of operations, and the ability to verify labor cost models as it relates to overall financial projections.

If there are other relevant metrics which will help us to understand your proposals better, please include them as additional information in the proposal.