



Office of the Vice President
and Chief Financial Officer
Procurement Services
<https://procurement.ufl.edu/>

971 Elmore Drive
PO Box 115250
Gainesville, FL 32611-5250
(352) 392-1331 Fax 352-392-8837

October 11, 2021

ADDENDUM #1 to the University of Florida ITN22KO-107 Landscape Services and Bed Management scheduled to be opened on **October 19, 2021 3:00 PM** at the University of Florida, Elmore Hall Conference Room, 971 Elmore Drive, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITN22KO-107** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

This addendum consists of:

- 1. Answers to contractor questions received by October 1, 2021 at 5:00PM.**
- 2. Reminder: Proposals are due no later than October 19, 2021 at 3:00PM.**

Sincerely,

Karen Olitsky, Procurement Agent III
Procurement Services

Please acknowledge receipt of Addendum #1 by signing below and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Email Address

Company Address

City/State/Zip

ITB22KO-107
Contractor Questions and Answers

- Q1. For Lot 2, which buildings have working, or non-working, irrigation?
- A1. For the purpose of this ITN, consider all irrigation functional. Buildings included are 68, 78, 89, 69, 484, 499, 459, 717, 964, 970, and 981.
- Q2. **1.2B: The contractor shall control weeds and unwanted grasses monthly during the growing season unless otherwise directed by the University.** This line item states "monthly." I would highly recommend more services than this. Can we recommend what we believe would be an adequate service schedule?
- A2. Yes, each vendor may provide their recommendation and a price per occurrence so that UF can weigh out options vs. cost.
- Q3. **1.2B: Mechanical methods shall be used for trimming and edging perimeter of mulch areas only.** Checking to see if this contract will require us to complete this line item? Normally this is completed by a mowing crew service. Do not want to overlap with the current or future lawn maintenance crew contractor. Either way I do not mind, but just need to know specifics because it will affect price.
- A3. At this time, this is taken care of under the current Grounds Contract.
- Q4. **1.2B: Growth of vegetation in paved and unpaved parking and storage areas, cracks in paved roads, and sidewalks and curbing joints shall be prevented as required from April through November.** This line item states controlling weeds from April - November. I would highly recommend controlling these weeds throughout the entire year. There are summer and winter weeds that will grow all year round. Let us know what you would like to do here?
- A4. Provide weed control all year long.
- Q5. **1.2D: Mulching: All planting beds shall be top dressed with pine straw mulch every six months, in October and March.** Can we make our own recommendations on this line item? Recommendations on when to apply, why to apply, what to apply and frequency to apply?
- A5. Yes, UF is open to using pine bark vs pine straw. Provide a fixed unit cost of ~20 yds or comparative coverage installed with removal of built up material as needed.
- Q6. **1.2E/F & Attachment A: Fertilization:** What are the specific rules here? Do we follow current UF/IFAS fertilization? What are these? Do we also have to follow local/county regulations? What are these? Please clarify this. Believe there might be a difference between the two.
- A6. UF must follow the County guidelines, then use IFAS recommendations to fill in the grey areas. Attachment A was provided for guidance only, not a hardline method. County guidelines can be found here:
<https://www.alachuacounty.us/Depts/epd/WaterResources/CodesAndCompliance/Pages/Florida-Friendly-Landscaping-Code.aspx>
- Q7. **6.8 B: Equal Opportunity Statement: If the vendor expects to receive \$10,000.00 in orders during the first 12 months of this agreement, a complete certificate on non-segregated facilities shall be attached to the proposal.** What does this mean? Total orders for the company or orders for this contract?

A7.

Q8. 6.9: **Federal, state and local laws and regulations:** This is an example of fertilization rules. This relates to previous question 1.2E/F & Attachment. Please expand on this?

A8. Same as A6. Above. UF must follow the County guidelines, then use IFAS recommendations to fill in grey areas.

Q9. Extra: **After walking through on 21st September 2021, it was discussed that there were other buildings being added to scope of work.** Could you please include/state these buildings and boundaries?

A9. Below are the buildings missing from the lists and/or aerial views in Attachment B:

- a. Add Building 0964 (Bee Unit). Lot 2. Attachment B, Section 2. This building is included in the aerial view but was not outlined. The building area landscape and the courtyard area should be managed under this contract.
- b. Add Building 0550 (Research Lab). Lot 2. Attachment B, Section 3. This building is included in the aerial view and outlined but is missing from the building list.
- c. Add Building 0484 (Conference Center). Lot 3. Attachment B, Section 4. This building is included in the aerial view and outlined but is missing from the building list. Remove Building 0848 from the list in Section 4.
- d. Add the following non-building landscaping to Lot 2. Attachment B, Section 1. Area of landscaping that should be included in this ITN:
 - East of Building 1291 (Plant Path Diagnostics Lab)
 - Along the fence South of Building 1282(Turfgrass Environtron)
 - Across the street East of Building 1222 (Bio-Containment Facility)
 - Around the sidewalks up to/near Building 1200 (Plant Science Facility)