



Office of the Vice President
and Chief Financial Officer
Procurement Services
<https://procurement.ufl.edu/>

971 Elmore Drive
PO Box 115250
Gainesville, FL 32611-5250
(352) 392-1331 Fax 352-392-8837

March 20, 2023

ADDENDUM #1 to ITN23KO-126 Industrial Autonomous Floor Cleaning Equipment and Related Services scheduled to close on **March 30, 2023 at 3:00 PM** at the University of Florida, 971 Elmore Drive, Gainesville, Florida.

This addendum shall be considered part of the Contract Documents for the above mentioned **ITN23KO-126** as though it had been issued at the same time and incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original document, this addendum shall govern and take precedence. All other terms, conditions, and regulations will apply.

This addendum consists of:

1. Answers to vendor questions received by March 10, 2023 at 5:00PM.
2. Reminder: Proposals are due in Procurement Services no later than March 30, 2023 at 3:00PM.

Sincerely,

Karen Olitsky, Procurement Manager
Procurement Services

Please acknowledge receipt of Addendum #1 by signing below and returning this addendum with your proposal. Failure to include addendum with your proposal may result in rejection.

Signature

Company Name

Printed Name

Email Address

Company Address

City/State/Zip

Questions and Answers

Q1. What does our proposal need to include? Can we email our Proposal?

A1. Please see the following sections in the [ITN Document](#) (Pages 10-12) for specific instructions on how to submit your proposal, what to include in your proposal, how to organize your proposal and the number of copies (hard and electronic) requested.

- Section 4.0 Proposal Response and Preparation Instructions (Page 10)
- Section 4.1 Proposal Format Organization (Page 10)
- Section 4.1.1 Response Format (Pages 10-11)
- Section 4.1.2 Number of Proposal Copies to be Furnished (Page 11)
- Section 4.1.3 Bindings and Markings (Pages 11-12)
- Section 4.1.4 Marking of Envelopes (Page 12)

Reminder: Proposals are due in Procurement Services no later than March 30, 2023 at 3:00PM.

UF will not accept proposals received by fax or email. See Section 4.1.6 Faxes or Emails Not Accepted (Page 12) in the ITN Document.

Q2. Which type of Robotic Scrubber is being asked for? Should our quote include all types?

A2. UF's initial interest may be for autonomous vacuums but, as described in Section 1.2 Scope of Work in the ITN Document, UF is interested in receiving proposals for all lines of commercial autonomous cleaning devices currently available for lease and purchase.

Q3. Will considerations be made for units that do not meet the criteria listed in the ITN?

A3. UF's initial interest may be for the autonomous vacuum specified in the ITN Document, or a similar device. However, as described in Section 1.2 Scope of Work in the ITN Document, UF is interested in receiving proposals for all lines of commercial autonomous cleaning devices currently available for lease and purchase.

Q4. Is the University open to exploring other commercial autonomous cleaning solutions, such as outdoor applications?

A4. UF's initial interest may be for autonomous vacuums but, as described in Section 1.2 Scope of Work in the ITN Document, UF is interested in receiving proposals for all lines of commercial autonomous cleaning devices currently available for lease and purchase.

Q5. We have a device that meets all the specs in the ITN, but is UF open to other options?

A5. Yes, as described in Section 1.2 Scope of Work in the ITN Document, UF is interested in receiving proposal for all lines of commercial autonomous cleaning devices.

Q6. Our company is a manufacturer offering a full line of industrial cleaning equipment, but we do not offer an autonomous sweeper as specified in the ITN. Is UF open to other products?

A6. UF's initial interest may be for the autonomous vacuum specified in the ITN Document, or a similar device. However, as described in Section 1.2 Scope of Work in the ITN Document, UF is interested in receiving proposals for all lines of commercial autonomous cleaning devices currently available for lease and purchase.