Ready, Set, GO — UNIVERSITY *of* FLORIDA

UF GO Updates

As we continue learning and working together in UF GO, we are highlighting relevant information and resources available for campus.

UF Foundation Form Update

UFF-PA Form no longer required by UF Foundation

As part of their continuous improvement practices, UF Foundation no longer requires the UFF-PA form. This is applicable to Travel and PCard expenses paid with UF Foundation funds in UF GO. Use the Comment field to provide additional description to help support your expenses.

Question of the Week

How do I include meals on an international trip in UF GO?

To add meals for an international trip, a user or delegate will need to add a *Travel Allowance* to the International Travel Expense Report. Use this guide or video (minute 3:14) to learn more.

Resource Highlight

When you are creating a Travel Request or Expense Report on behalf of another user, make sure you switch to their profile by following the steps on the Act as a Delegate guide.

Office Hours

May: UF GO Office Hours

During the month of May, a new schedule for UF GO office hours will be available. Please click the link for the schedule and Zoom links.

Resources

UF GO [Onboarding section](#) on our website has the latest news and resources. We are here to support you as we transition to UF GO!