

UF GO Updates

As we continue learning and working together in UF GO, we are highlighting relevant information and resources available for campus.

UF GO: Fiscal Year-End Process

Date: June 15, 2023 - Time: 2:00 - 3:00 pm

Join the UF GO team to discuss fiscal year-end procedures for UF GO.

Click the <u>link</u> to join the meeting. This session will be recorded and available on-demand.

Reminder! UF GO Reports

Check out the five UF GO reports available in Enterprise Analytics, that can help navigate your day-to-day process. **UF GO Reports**

Resource Highlight

Adding Attendees

There are times you may need to include an individual or a group of individuals when working on an expense. Use the guide below to help you add attendees to your expense line. Attendees Guide

UF GO Mobile App

Keep track of your expenses from anywhere! Simply download the App at **Concur** for Android or Apple and capture your travel receipts through the camera on your phone. Help your fiscal staff create your travel expense report faster or approve the expenses on the go!

Resources

UF GO <u>Onboarding section</u> on our website has the latest news and resources. We are here to support you as we transition to UF GO!

